



# GAMEDAY

## How do I add members to an Organisation I created?

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**NOTE:** you must have created an organisation before you add members. Please see the article [How do I Create a new Organisation?](#) to create an organisation.

**NOTE:** this is the same process as manually adding a member. If you aren't sure how to do that, see [How do I manually add a member?](#)

To add the member to the organisation you created, click on the **magnifying glass** next to **Organisation**.

The screenshot shows a form titled "Add New Member" with the following fields:

- Photo
- First Name \*
- Primary Competitive Level
- Mark
- Last Name \*
- Organisation \*
- S
- PVT Association1
- Birthdate \*
- 14/10/2003
- Gender \*

The "Organisation" field is highlighted with a red circle and a magnifying glass icon.

Click on the **link** before the organisation you created to select it.

The screenshot shows a dialog box titled "Select Account" with a search bar labeled "Search Accounts". Below the search bar is a list of accounts:

ACCOUNT NAME *
PVT Club A
Club Happy

The "Club Happy" account is selected, indicated by a red circle and a magnifying glass icon. At the bottom right, there are two buttons: "Clear Value" and "Cancel".

This changes the Organisation to the one you created.

Click **Save**. The member will be added to your organisation.

**Add New Member** ✕

Birthdate \*  
14/10/2003

Gender \*  
Male

Mobile Phone \*  
0444333222

Email \*  
marks@test.com

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