

How can I filter my forms by status?

Last Modified on 07/10/2019 12:14 pm AEDT

Over time you will accumulate many forms. It may be easier to work with them if you only saw the Active ones. Or maybe you are looking for a Draft form so you can complete it.

Select Products & Forms.

NOTE: this is also available under the Memberships menu.

MY ORGANISATION MEMBERSHIPS PRODUCTS & FORMS COMPETITIONS REPORTS	۹	Amy Admin 👻
Products & Forms		
Forms Products Questions Form Display Template		
Create New Form		
My Forms		

My Forms is the list of your Registration Forms.

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Products & Forms				
Forms	Products	Questions	Form Display Template	
Creat	e New Form			
My Forr	ns			

Go to the right side of the list of your forms. There is a box with a drop down arrow.

My Forms						
					All	•
FORM NAME	MEMBER TYPES	STATUS	REGISTRATIONS	LAST MODIFIED DATE	÷	
New JJ Form wow	Hunter, Richard, Player	Active	LIVE (2 Jul 2018 - 9 Jul 2018)	4/07/2018 11:41 am	EDIT	•
New Form MC	Player, Coach, Volunteer, Boss	Active	LIVE (8 May 2018 - 15 May 2019)	4/07/2018 10:39 am	EDIT	~
Testing MC Baseball Form	Player, Coach, Volunteer, Official	Draft	LIVE (14 Jun 2018 - 14 Jun 2020)	4/07/2018 10:26 am	EDIT	•
Robin	Player	Active	LIVE (16 Apr 2018 - 31 Aug 2018)	14/06/2018 1:22 pm	EDIT	•
Testing 2		Draft	LIVE (9 May 2018 - 24 May 2025)	4/06/2018 11:54 am	EDIT	•
Customs		Draft	LIVE (15 Apr 2018 - 31 Aug 2018)	4/06/2018 11:53 am	EDIT	•
Robin		Draft	LIVE (16 Apr 2018 - 21 Apr 2019)	4/06/2018 11:50 am	EDIT	•
JC BA Form		Draft	LIVE (1 Apr 2018 - 30 Apr 2019)	31/05/2018 2:05 pm	EDIT	•
Testing	Umpire, Coach, Player, Volunteer	Draft	LIVE (10 May 2018 - 14 May 2027)	29/05/2018 11:37 am	EDIT	
new 2	Player	Inactive	Closed (5 Mar 2018 - 28 Apr 2018)	28/04/2018 1:00 am	EDIT	•

Select the status you want to view.



You will now only see forms with the status you selected.

My Forms					
					Active -
FORM NAME	MEMBER TYPES	STATUS	REGISTRATIONS	LAST MODIFIED DATE	÷
New JJ Form wow	Hunter, Richard, Player	Active	LIVE (2 Jul 2018 - 9 Jul 2018)	4/07/2018 11:41 am	EDIT 🗸
New Form MC	Player, Coach, Volunteer, Boss	Active	LIVE (8 May 2018 - 15 May 2019)	4/07/2018 10:39 am	EDIT 🗸
Robin	Player	Active	LIVE (16 Apr 2018 - 31 Aug 2018)	14/06/2018 1:22 pm	EDIT 🗸
Club Form (22 March 18)	Official, Player, Volunteer, Scorer, Coach	Active	LIVE (12 Mar 2018 - 21 Mar 2019)	20/04/2018 11:28 am	EDIT · He
Inherit to Baseball Vic	Player, Volunteer, Coach	Active	LIVE (1 Feb 2018 - 19 Oct 2018)	20/03/2018 5:07 pm	EDIT 🗸

Related Articles