



Active & Creative Kids Voucher Set Up & Reporting

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If you wish to become an Active & Creative Kids voucher provider and allow your registrants to redeem their vouchers through GameDay, you will need to first will need to visit the NSW Government website and [register](#).

Once you have been set up as a provider with Service NSW, you will need to send a support request to the GameDay support team so we can set your organisation up within the system.

Please send through a support ticket to support@mygameday.app with the following information:

- Organisation name
- Provide Code/Provider ID (POSID)
- Organisation SFID

Once we have set you up within the system, you will see a **VOUCHER SETTINGS** tab within the **Financial Settings** section of your GameDay database, which will list this information and verify that you are an active provider, and the functionality to redeem Active & Creative Kids vouchers will be automatically added to any forms you create

Financial Settings				
Bank Details	Refunds	Processing Fees	Payment Gateways	Voucher Settings
Provider Name	Pos ID	Fee (Inclusive of Tax)	Status	Action
NSW Voucher	1406	2.2	Active	Disable
Show 50 Showing rows 1-1 of 1				

For general FAQ's related to the Active & Creative Kids Vouchers, please [click here](#).

ACTIVE & CREATIVE KIDS VOUCHER REPORTING

You can report on those members who have used the Active Kids vouchers to purchase products.

1. In the left-hand menu, click **REPORTS**
2. Under tabular reports tab, click **TRANSACTION REPORT (BASIC DETAILS)**
3. Scroll across to the end of the report.

4. You will see two fields related to the vouchers

- Voucher Code
- Voucher Amount

These two columns will display the voucher code that the member used and the amount of the voucher. This will be either \$100 or less (depending on the price of your products and what products the member purchased).

If the columns shows N/A or \$0, it means that the member didn't use an Active & Creative Kids Voucher to purchase products.

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