



How do i change the order of questions in a registration form?

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Open the registration form.

Select **Questions and Layout**.

A screenshot of the 'National Registration Form' navigation bar. It shows a status of 'Active' and is defined by 'My First Club'. Below this, there is a horizontal menu with six items: 1 Settings, 2 Products, 3 Questions & Layout (highlighted with a red box), 4 Messaging & Notifications, 5 Activate & Publish, and 6 Distribute.

Scroll down to the questions you want to reorder. Drag and drop the question in the order you want them.

A screenshot of the 'Questions & Layout' section showing four questions in their current order. Each question has a plus icon on the left, a title, a text input field, and 'Edit' and 'Remove' buttons on the right. The questions are: 'Emergency Contact Name' (Q1), 'Home City' (Q2), 'Emergency Contact Number' (Q3), and 'Emergency Contact Relationship' (Q4). The plus icon for the first question is highlighted with a red box.A screenshot of the 'Questions & Layout' section showing the same four questions, but they have been reordered. The questions are now: 'Home City' (Q1), 'Emergency Contact Name' (Q2), 'Emergency Contact Number' (Q3), and 'Emergency Contact Relationship' (Q4). The titles of the first two questions are highlighted with yellow boxes.

Click **Save**.

National Registration Form

Status: Active • Defined by: My First Club

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- 1 Settings
- 2 Products
- 3 Questions & Layout
- 4 Messaging & Notifications
- 5 Activate & Publish
- 6 Distribute

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