



Member List | Overview

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Overview

In GameDay, your Member List is an important feature in helping you manage and understand your membership data. Using the Member List, you can take various actions including:

- Viewing individual [member records](#)
- Segmenting membership data by products purchased, organisations, seasons, age groups, member types and more
- Communicating with members
- Exporting a list of your members
- Accessing your sport's Member Profile Portal to send to members to allow them to login and manage their details
- Adding new members to your database manually

Accessing your Member List

On the left-hand menu, open the **Members** menu, then click **MANAGE MEMBERS**

-  Dashboard
-  My Organisation ▾
-  Finances  ▾
-  Members ▾
 - Manage Members**
 - Clearances
 - Renewal Campaigns
 - Accreditations NEW
-  Membership Forms
-  Products & Questions
-  Promotions
-  Events ▾
-  Communications
-  Reports
-  Marketplace

Profile List

Members [?] Member Profile Portal

Profile List | By Product | Add-on Products | By Member Type | By Organisation | By Season | Financial Filter >

[Create New Member](#) | All Genders at Birth | All Gender Identities | Search... | Settings | Download

Photo	Name	First Name	Last Name	Gender at Birth	Date of Birth	Mobile	Email	Action(s)
	Aaron Johnson	Aaron	Johnson	Male	01/06/2016	+61400100200	aaron@email.com	View
	Adam Bates	Adam	Bates	Male	01/06/2006	+61400100200	adam@email.com	View
	Aiden Ormond	Aiden	Ormond	Male	01/08/2010	+61400100200	aiden@email.com	View
	Alan White	Alan	White	Male	01/09/2000	+61411111111	alan@email.com	View
	April Jones	April	Jones	Female	09/04/2008	+61400100200	april@email.com	View

Feedback

The **Profile List** displays all member profiles in alphabetical order (by first name by default) and lists generic information including email, phone number address and date of birth.

You can also create new members, use the search bar to search for any specific members, or filter members by Assigned Gender and Gender Identity.

Members By Product

Members [?] Member Profile Portal

Profile List | **By Product** | Add-on Products | By Member Type | By Organisation | By Season | Financial Filter | Pending | Unpaid >

Email Member | Active | Select Organisation | Select Product | All Genders at Birth | All Gender Identities | Search... | Settings | Download

<input type="checkbox"/>	Name	First Name	Last Name	Gender at Birth	Gender Identity	Date of Birth	Organisation	Product	Start Date	Action(s)
<input type="checkbox"/>	Aaron Johnson	Aaron	Johnson	Male	Male	01/06/2016	Koalas	Koalas Junior Club Membership Fee - 12 Months	11 September 2024 (AEST)	View
<input type="checkbox"/>	Bella Rossi	Bella	Rossi	Female	Female	12/04/2018	Koalas	Koalas Junior Club Membership Fee - 12 Months	25 April 2024 (AEST)	View
<input type="checkbox"/>	Belle Allsop	Belle	Allsop	Female	Non-binary/gender fluid	21/02/1986	Ducks	Coach Membership	1 April 2024 (AEDT)	View
<input type="checkbox"/>	Belle Allsop	Belle	Allsop	Female	Non-binary/gender fluid	21/02/1986	Ducks	Team Manager Membership	1 April 2024 (AEDT)	View
<input type="checkbox"/>	Ben Hollands	Ben	Hollands	Male	Male	18/06/2009	Ducks	Team Manager Membership	1 April 2024 (AEDT)	View

Feedback

The **By Product** list displays the members based on the products they have purchased.

You can also [email members](#) in this list, or filter results based on Member Status, a specific Organisation's products (if you are a higher-level organisation in a tiered hierarchy), specific Products, Assigned Gender, or Gender Identity.

Members By Add-On Product

Member Name	First Name	Last Name	Organisation	Product	Product Attribute	Product Sub Type	Amount	Qu	Action(s)	
<input type="checkbox"/>	Aaron Johnson	Aaron	Johnson	Ducks	Club Donation - \$25	Donations	\$ 147.00 AUD	1	View	
<input type="checkbox"/>	Aaron Johnson	Aaron	Johnson	Ducks	Ducks Cap	Colour (Default): Black	Physical Goods	\$ 147.00 AUD	3	View
<input type="checkbox"/>	Adam Bates	Adam	Bates	Ducks	Club Donation - \$10	Donations	\$ 123.00 AUD	1	View	
<input type="checkbox"/>	Adam Bates	Adam	Bates	Ducks	Ducks Cap	Colour (Default): Pink	Physical Goods	\$ 123.00 AUD	2	View
<input type="checkbox"/>	April Jones	April	Jones	Silverwood Sports Association	Club Donation - \$50	Donations	\$ 50.00 AUD	1	View	

The **Add-on Products** list displays members based on any Add-on Products they have purchased.

You can also [email members](#) in this list, or filter results based on Transaction Status, specific Products or Product Sub-Types.

Members By Member Type

Name	First Name	Last Name	Organisation Name	Product Owner	Gender at Birth	Gender Identity	Member Type	Start Date	Action(s)
<input type="checkbox"/>	Aaron Johnson	Aaron	Johnson	Koalas	Male	Male	Junior Player	11 September 2024	View
<input type="checkbox"/>	Bella Rossi	Bella	Rossi	Koalas	Female	Female	Junior Player	25 April 2024 (AES)	View
<input type="checkbox"/>	Belle Allsop	Belle	Allsop	Ducks	Female	Non-binary/gender fluid	Team Manager	1 April 2024 (AEDT)	View
<input type="checkbox"/>	Belle Allsop	Belle	Allsop	Ducks	Female	Non-binary/gender fluid	Coach	1 April 2024 (AEDT)	View

The **By Member Type** list displays members based on any Member Types they have been assigned as part of their registration.

You can also [email members](#) in this list, or filter results based on Member Status, Organisations (if you are a higher-level organisation in a tiered hierarchy), Member Types, Product Owners, Assigned Gender and Gender Identity.

Members By Organisation

Members ? Member Profile Portal

Profile List By Product Add-on Products By Member Type **By Organisation** By Season Financial Filter Pending Unpaid

Email Member Active Select Organisation All Genders at Birth All Gender Identities Search... ⚙️ ⬇️

<input type="checkbox"/>	Name	First Name	Last Name	Gender at Birth	Gender Identity	Date of Birth	Organisation	Status	Action(s)
<input type="checkbox"/>	Aaron Johnson	Aaron	Johnson	Male	Male	01/06/2016	Koalas	Active	View
<input type="checkbox"/>	Belle Allsop	Belle	Allsop	Female	Non-binary/gender fluid	21/02/1986	Ducks	Active	View
<input type="checkbox"/>	Billy Corman	Billy	Corman	Male	Male	01/05/2001	Lions	Active	View

Show 25 Showing 1-3 of 3

Feedback

The **By Organisation** lists displays members based on the specific organisation they are registered with.

You can also [email members](#) in this list, or filter results based on Member Status, Organisations (if you are a higher-level organisation in a tiered hierarchy), Assigned Gender and Gender Identity.

Members By Season

Members ? Member Profile Portal

Profile List By Product Add-on Products By Member Type By Organisation **By Season** Financial Filter Pending Unpaid

Email Member Select Season Select Age Group Select Member Type Select Product Active Select Organisation All Genders at Birth All Gender Identities Search... ⚙️ ⬇️

<input type="checkbox"/>	Member Name	First Name	Last Name	Gender at Birth	Date of Birth	Season	Age Group	Organisation	Product	Member Type	Status	Action(s)
<input type="checkbox"/>	Aaron Johnson	Aaron	Johnson	Male	01/06/2016	2024	Junior	Koalas	Koalas Junior Club Membership Fee - 12 Months	Junior Player	Active	View
<input type="checkbox"/>	Belle Allsop	Belle	Allsop	Female	21/02/1986	2024	Senior	Ducks	Team Manager Membership	Team Manager	Active	View
<input type="checkbox"/>	Belle Allsop	Belle	Allsop	Female	21/02/1986	2024	Senior	Ducks	Coach Membership	Coach	Active	View
<input type="checkbox"/>	Billy Corman	Billy	Corman	Male	01/05/2001	2024	Senior	Lions	Coach Membership	Coach	Active	View

Feedback

The **By Season** list displays members based on the Season that they have registered into.

You can also [email members](#) in this list, or filter results based on Seasons, Age Groups, Member Types, Member Status, Product, Organisation, Assigned Gender and Gender Identity.

Members By Financial Status

Members ? Member Profile Portal

Profile List By Product Add-on Products By Member Type By Organisation By Season **Financial Filter** Pending Unpaid

Email Member National - All State - All Association - All Area - All Active Select Organisation All Genders at Birth All Gender Identities Search...

<input type="checkbox"/>	Member Name	First Name	Last Name	Gender at Birth	Gender Identity	Organisation	Mobile	Email	Financial Status	Status	Action(s)
<input type="checkbox"/>	Aaron Johnson	Aaron	Johnson	Male	Male	Koalas	+61400100200	aaron@email.com	N <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> R <input checked="" type="checkbox"/> Z <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/>	Active	View
<input type="checkbox"/>	Belle Allsop	Belle	Allsop	Female	Non-binary/gender fluid	Ducks	+61400700100	belle@email.com	N <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> R <input checked="" type="checkbox"/> Z <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/>	Active	View
<input type="checkbox"/>	Billy Corman	Billy	Corman	Male	Male	Lions	+61400100400	billy@email.com	N <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> R <input checked="" type="checkbox"/> Z <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/>	Active	View

Feedback

The **Financial Filter** list allows you to see the Financial Status that each member holds at each different level of your organisation hierarchy.

This list is based on the level at which a member has purchased a product. For example, if the member registers to a Club and purchases both a club-created product and a national-created product, they will be financial at the National and Club level, but unfinancial at every other level of the hierarchy.

This is reflected by the 'traffic light' system shown on the Financial Filter list, whereby a green tick represents financial status, and a red cross represents unfinancial status.

You can also [email members](#) in this list, or filter results based on the financial or unfinancial status at each level of the hierarchy.

Pending Members

Members ? Member Profile Portal

Profile List By Product Add-on Products By Member Type By Organisation By Season Financial Filter **Pending** Unpaid

Approve Decline Select Organisation Select Member Type All Genders at Birth All Gender Identities Search...

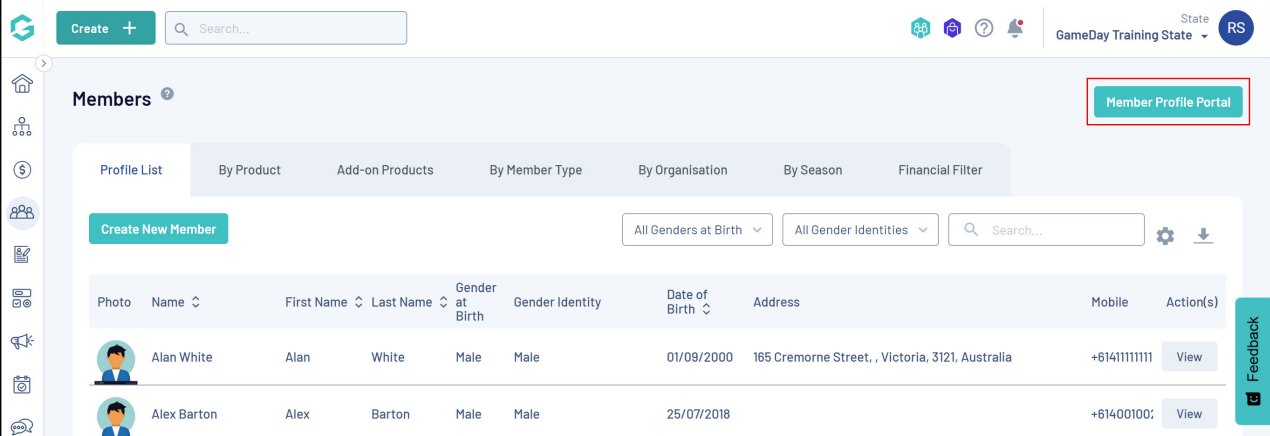
<input checked="" type="checkbox"/>	Name	Gender at Birth	Gender Identity	Organisation	Member Type	Order Number	Order Date	Action(s)
<input checked="" type="checkbox"/>	Ben Hollands	Male		Ducks	Team Manager	1939068	16 April 2024 (AEST)	View
<input checked="" type="checkbox"/>	Byron Yates	Male		Koalas	Junior Player	1940490	22 April 2024 (AEST)	View
<input checked="" type="checkbox"/>	Christina Harvey	Female		Koalas	Junior Player	1941362	25 April 2024 (AEST)	View
<input checked="" type="checkbox"/>	Christina Harvey	Female		Silverwood Sports Association	Junior Player	2047311	18 December 2024 (AEDT)	View
<input checked="" type="checkbox"/>	Con Stanley	Male		Silverwood Sports Association	Player	1924884	28 February 2024 (AEDT)	View

Feedback

The **Pending** tab shows you any members who have submitted a registration, but are being held in a Pending state. Through the Pending member list, you can approve or decline individual member registrations, or approve/decline member in bulk

Note: Pending members is an optional feature that is only available for certain sports. If you are unable to see the Pending members list, this means that your sport/hierarchy does not have the Pending members feature included in their plan, and members who register will go straight into your main Member List

Member Profile Portal



The screenshot shows the 'Members' management interface for GameDay Training State. At the top right, there is a 'Member Profile Portal' link highlighted with a red box. Below this, there are tabs for 'Profile List', 'By Product', 'Add-on Products', 'By Member Type', 'By Organisation', 'By Season', and 'Financial Filter'. A 'Create New Member' button is visible on the left. The main area contains a table with columns for Photo, Name, First Name, Last Name, Gender at Birth, Gender Identity, Date of Birth, Address, Mobile, and Action(s). Two members are listed: Alan White and Alex Barton. A 'Feedback' button is located on the right side of the table.

Photo	Name	First Name	Last Name	Gender at Birth	Gender Identity	Date of Birth	Address	Mobile	Action(s)
	Alan White	Alan	White	Male	Male	01/09/2000	165 Cremorne Street., Victoria, 3121, Australia	+6141111111	View
	Alex Barton	Alex	Barton	Male	Male	25/07/2018		+614001000	View

At the top of the page, you can access your sport's front-end Member Profile Portal link, which you can send around to members or place on your website or social media channels to provide your members with a public portal through which they can update their information, pay off outstanding orders, access receipts and tickets, and more. You can learn more about the Member Profile Portal [here](#)

What's Next?

Now that you're familiar with your member list, take a look at a few more options below to explore more of GameDay's whole membership management solution:

- [Communicate with Members](#)
- [Explore member records](#)
- [Add Members Manually](#)
- [Set up your Member Profile Portal](#)

Related Articles