



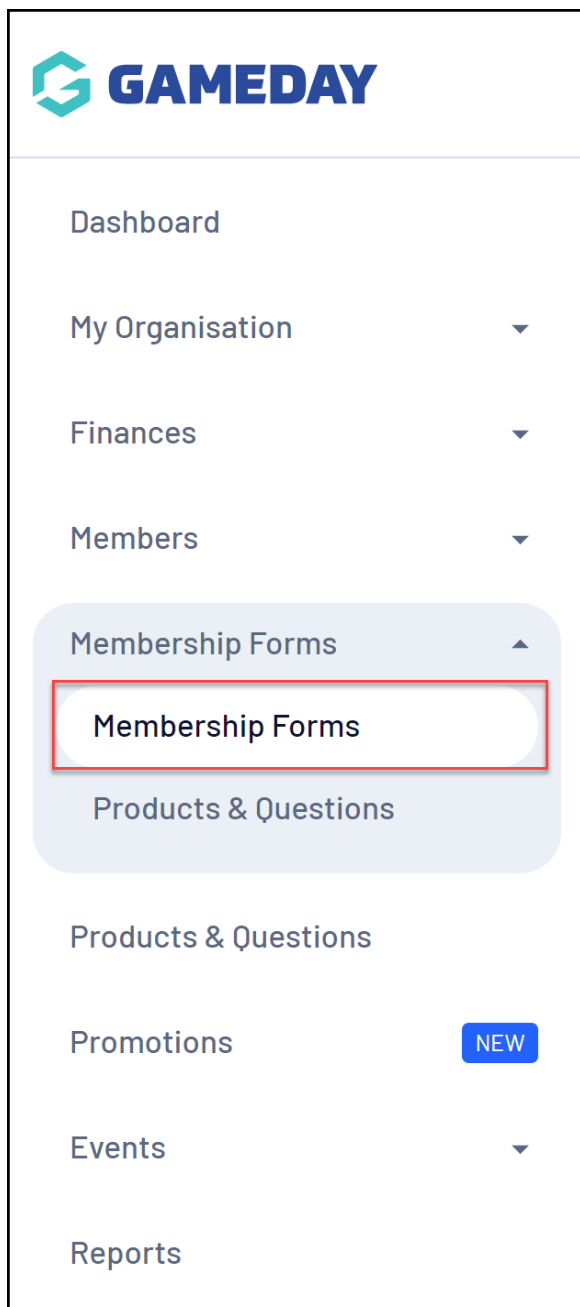
How do I make a Membership Form active?

Last Modified on 30/11/2023 11:19 am AEDT

After creating a Membership Form through GameDay, you can control the status of the form to determine whether users can access it, or you can automate the activation of your form using a custom date range.

To activate a Membership Form:

1. In the left-hand menu, click **MEMBERSHIP FORMS**



2. Find the applicable Membership Form and click **EDIT**.

Registration Forms

My Forms | Shared Forms | Form Display Template

Create New Form

Active | Search: membership

Form Name	Member Types	Status	Registrations	Last Modified Date	Action(s)
Membership Registration	Athlete, Volunteer, Trial Member, Student	Active	Live (1 Jan 2022 12:00 am (AEDT) - 31 Dec 2025 12:00 am (AEDT))	May 15th 2023, 1:36 pm (AEST)	Edit

3. Select the **TEST & PUBLISH** tab.

← Back

Membership Registration

Active

Defined by: GameDay Training

1 Settings | 2 Products | 3 Add-on Products | 4 Bundle Discounts | 5 Questions & Layout | 6 Messages & Notifications | 7 Test & Publish

4. In the **Form Status** field, click **ACTIVE**.

Publish

Form Status

Draft | Active | Inactive

Activation Date * | Expiry Date *

01/01/2022 | 31/12/2025

12:00 am | 12:00 am

AEDT | AEDT

4. Set the **ACTIVATION DATE** and **EXPIRY DATE** of the form.

Publish

Form Status

Activation Date * Expiry Date *

AEDT AEDT

5. Click **SAVE**.

Publish

Form Status

Activation Date * Expiry Date *

AEDT AEDT

After activating and saving the form, you will then be able to access and distribute the form using the **VIEW FORM** button.

Publish

Form Status

Activation Date * Expiry Date *

AEDT AEDT

Form Link

Form Link

Related Articles
