

How do I log into another organisation in my hierarchy?

08/04/2025 3:02 pm AEST

Overview

If you are using GameDay as part of a multi-tiered hierarchy, you can login to the database of any other organisation linked below you within your hierarchy.

Administrators cannot login to organisations that are above, or next to their organisation through their GameDay login. For example, a State-level administrator can login to any clubs or centres within their branch of the hierarchy, however they cannot access other State-level databases, nor can they access other clubs or centres that belong to other state branches.

There are multiple methods of logging in to an organisation below yours in the hierarchy; using the 'Login To' feature in your account menu, and using the 'My Hierarchy' option in the My Organisation menu.

Step-by-Step | Login To

Step 1: Open the Login To option

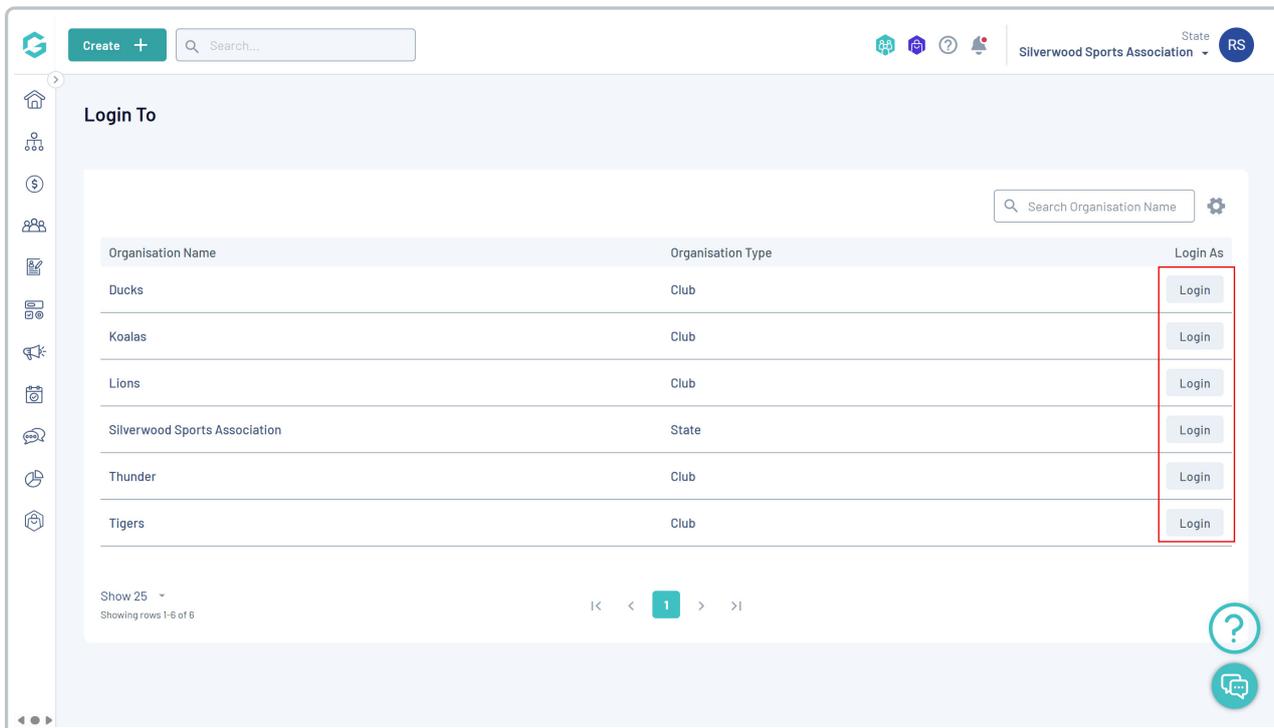
From your GameDay database, open the **Account Menu** in the top-right corner, then click **LOGIN TO**

The screenshot displays the GameDay dashboard for the Silverwood Sports Association. The top navigation bar includes the GameDay logo, a 'Create +' button, a search bar, and user profile information for Rory Stewart. The left sidebar lists various dashboard sections like My Organisation, Finances, Members, etc. The main dashboard area shows key metrics: Current Year Products Sold (3), Current Year Paid Orders (3), Current Year Total Order Value (\$50), and Total Active Members (3). Below these are two line charts: 'Total # Product Sold by Month & Type' and 'Total Order Value by Month & Type'. At the bottom, there are three charts: 'Active Members by Member Type (Top 10)', 'Active Members by Assigned Gender' (showing 1 Female, 33.33%), and 'Active Members by Age Group' (showing 1 member in each of three age groups: 0-10, 21-30, and 31-40 years).

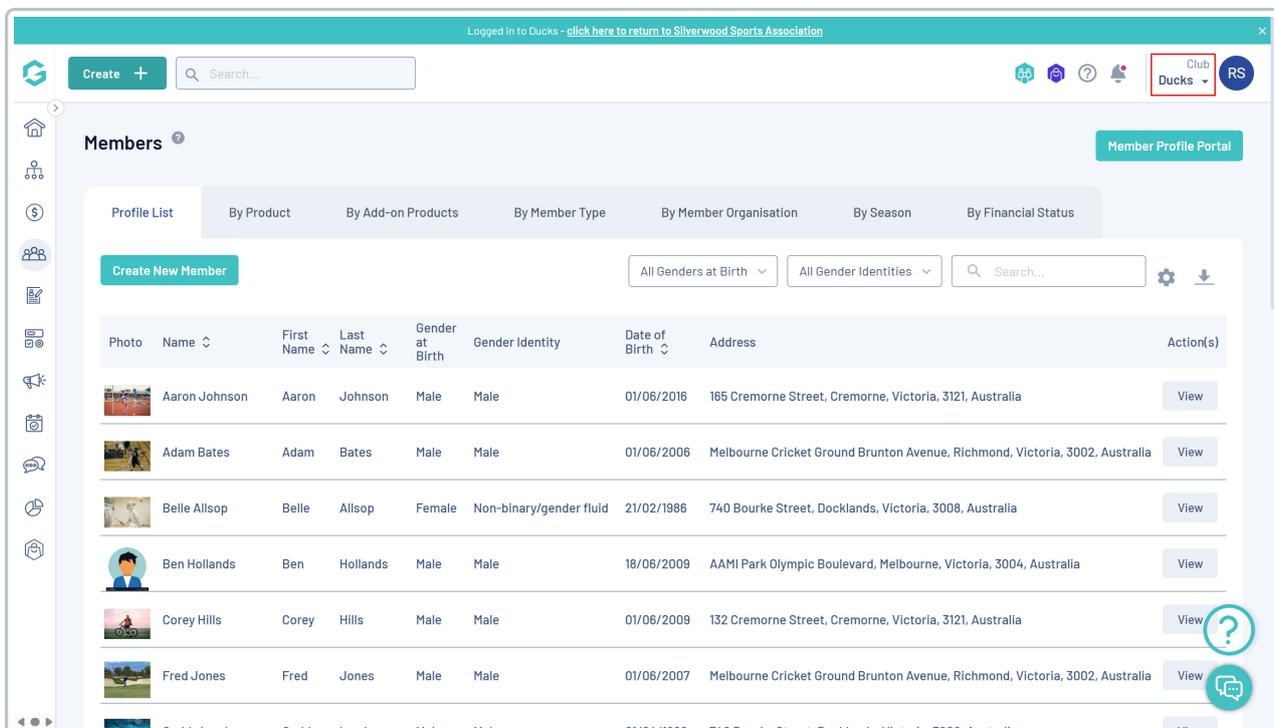
In the top-right corner, the account menu is open, showing options like Dark Mode, My Plan, My Account, User Management, Product Updates, Online Learning, **Login To** (highlighted with a red box), Switch Organisation, and Log Out.

Step 2: Login to the relevant organisation

Here, you will be shown a list of organisations that are linked below you in your hierarchy. Login to an organisation by clicking the **LOGIN** button on the right-hand side

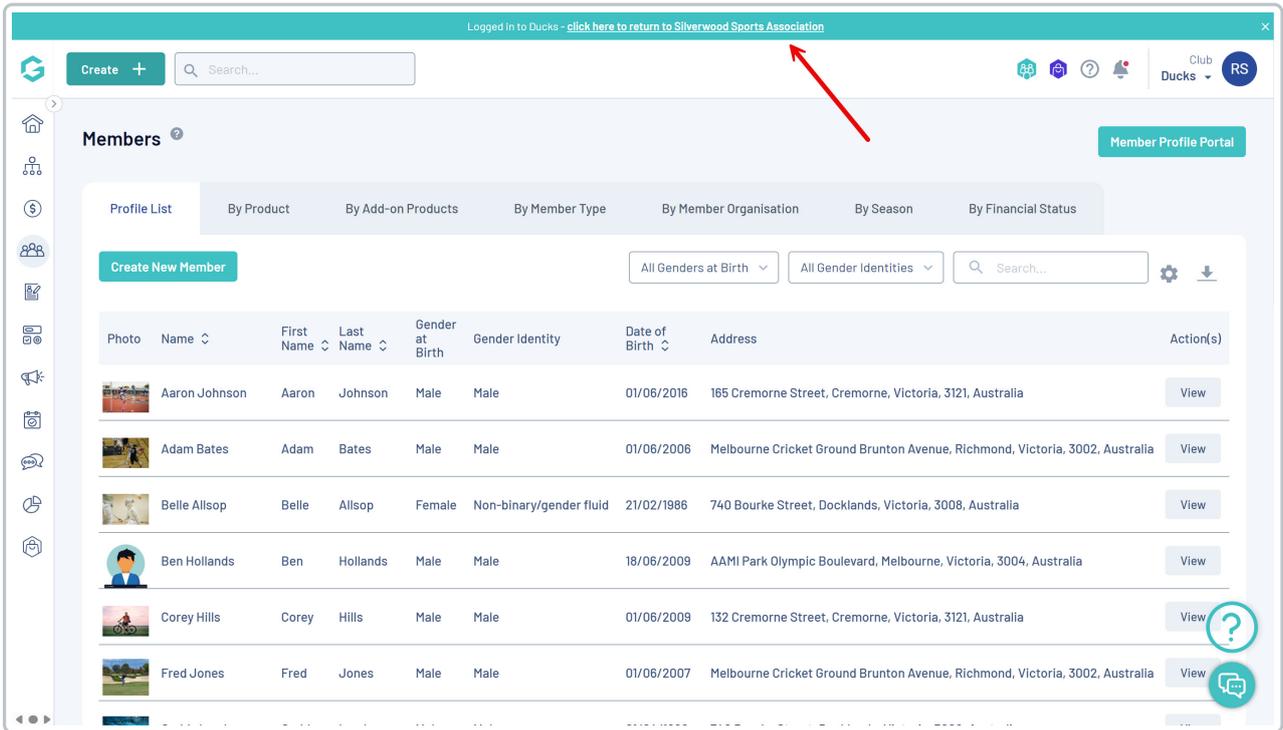


You will then be logged into the organisation you selected, indicated by the organisation name and hierarchy level in the top-right corner



Step 3: Return to your original database

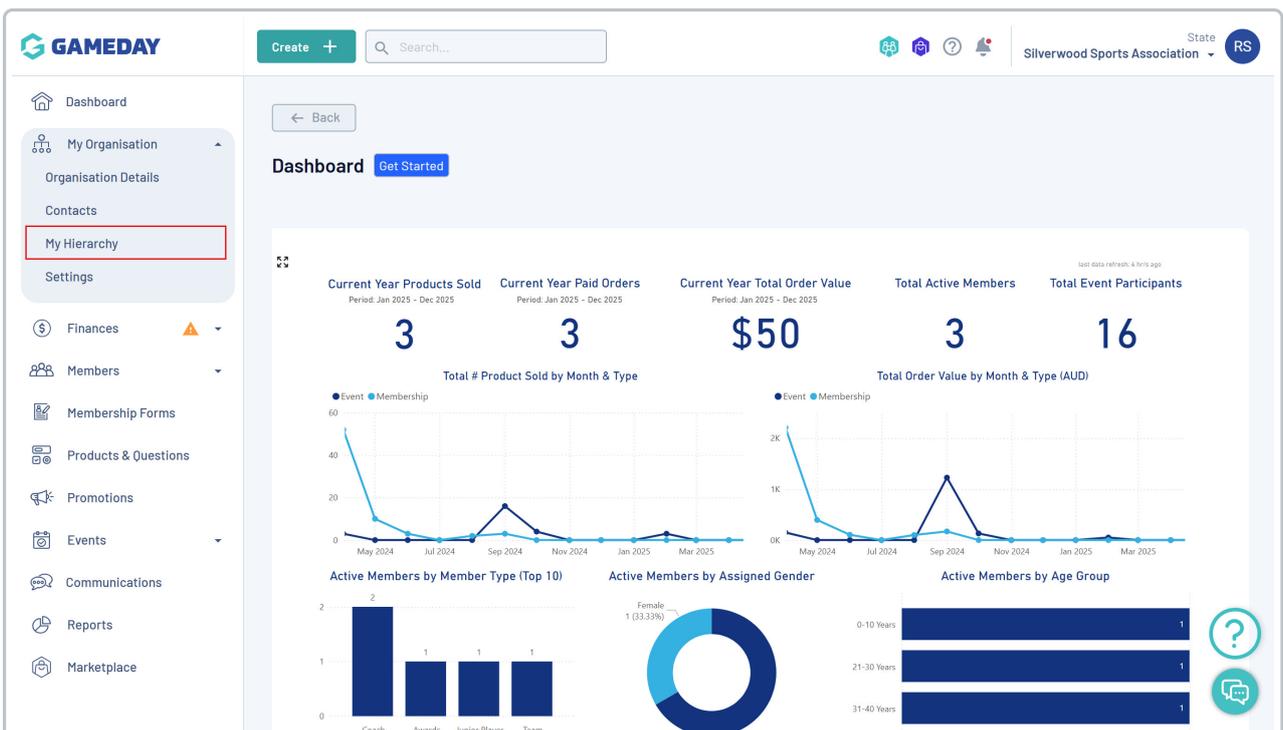
To navigate back into your original organisation, click the banner link at the top of the screen.



Step-by-Step | My Hierarchy

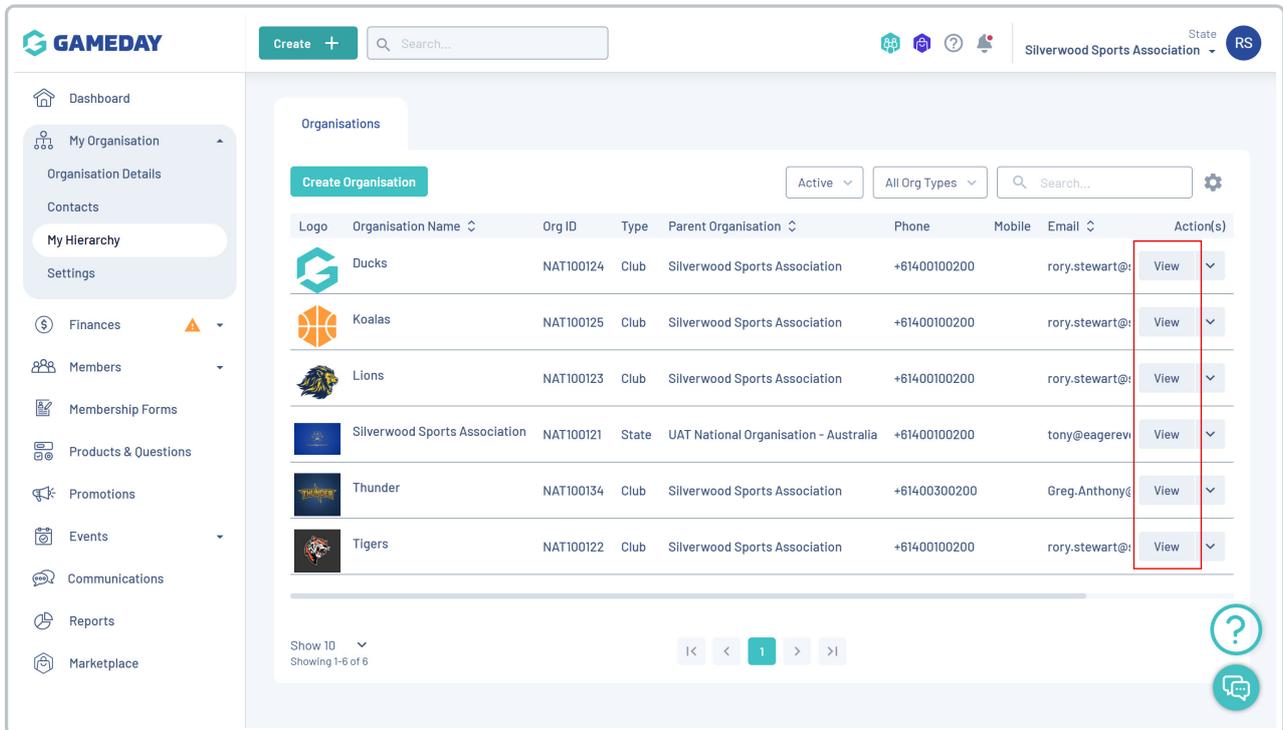
Step 1: Open the My Hierarchy menu option

In the left-hand menu, open the My Organisation menu, then click MY HIERARCHY



Step 2: View the relevant organisation

Find the organisation within the list, then click **VIEW**

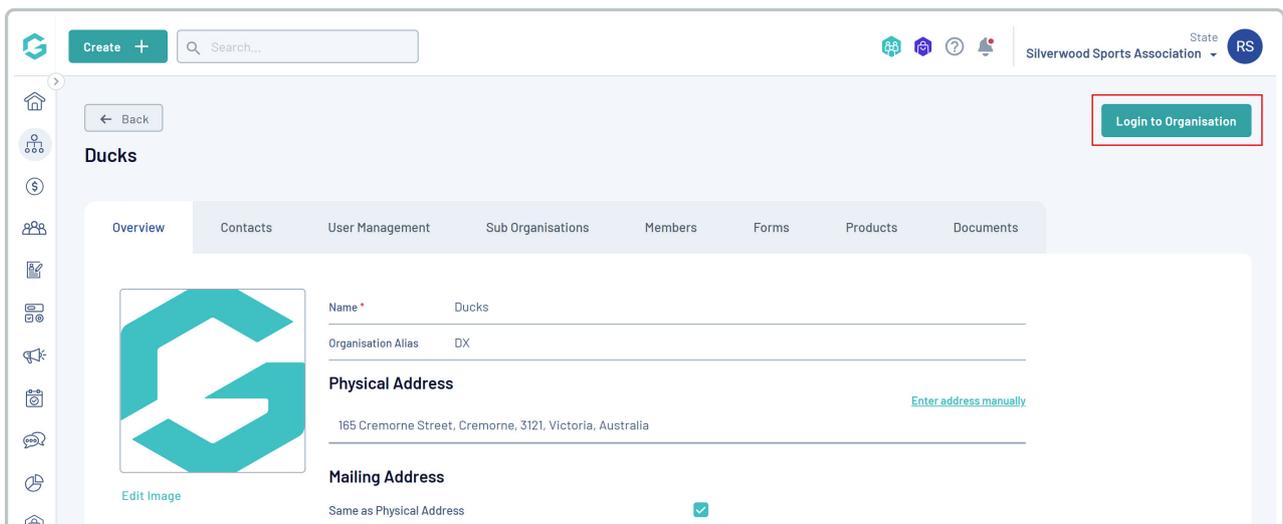


The screenshot shows the GAMEDAY dashboard with a sidebar on the left and a main content area. The sidebar includes navigation options like Dashboard, My Organisation, Finances, Members, etc. The main content area displays a table of organisations under the heading 'Organisations'. The table has columns for Logo, Organisation Name, Org ID, Type, Parent Organisation, Phone, Mobile, Email, and Action(s). The 'Ducks' organisation is highlighted with a red box around its 'View' button.

Logo	Organisation Name	Org ID	Type	Parent Organisation	Phone	Mobile	Email	Action(s)
	Ducks	NAT100124	Club	Silverwood Sports Association	+61400100200		rory.stewart@:	View
	Koalas	NAT100125	Club	Silverwood Sports Association	+61400100200		rory.stewart@:	View
	Lions	NAT100123	Club	Silverwood Sports Association	+61400100200		rory.stewart@:	View
	Silverwood Sports Association	NAT100121	State	UAT National Organisation - Australia	+61400100200		tony@eagerev:	View
	Thunder	NAT100134	Club	Silverwood Sports Association	+61400300200		Greg.Anthony@:	View
	Tigers	NAT100122	Club	Silverwood Sports Association	+61400100200		rory.stewart@:	View

Step 3: Login to the organisation

Click the **LOGIN TO ORGANISATION** button



The screenshot shows the GAMEDAY dashboard with the 'Ducks' organisation details page. The page has a sidebar on the left and a main content area. The main content area displays the organisation's details, including Name, Organisation Alias, Physical Address, and Mailing Address. The 'Login to Organisation' button is highlighted with a red box.

Ducks

Overview | Contacts | User Management | Sub Organisations | Members | Forms | Products | Documents

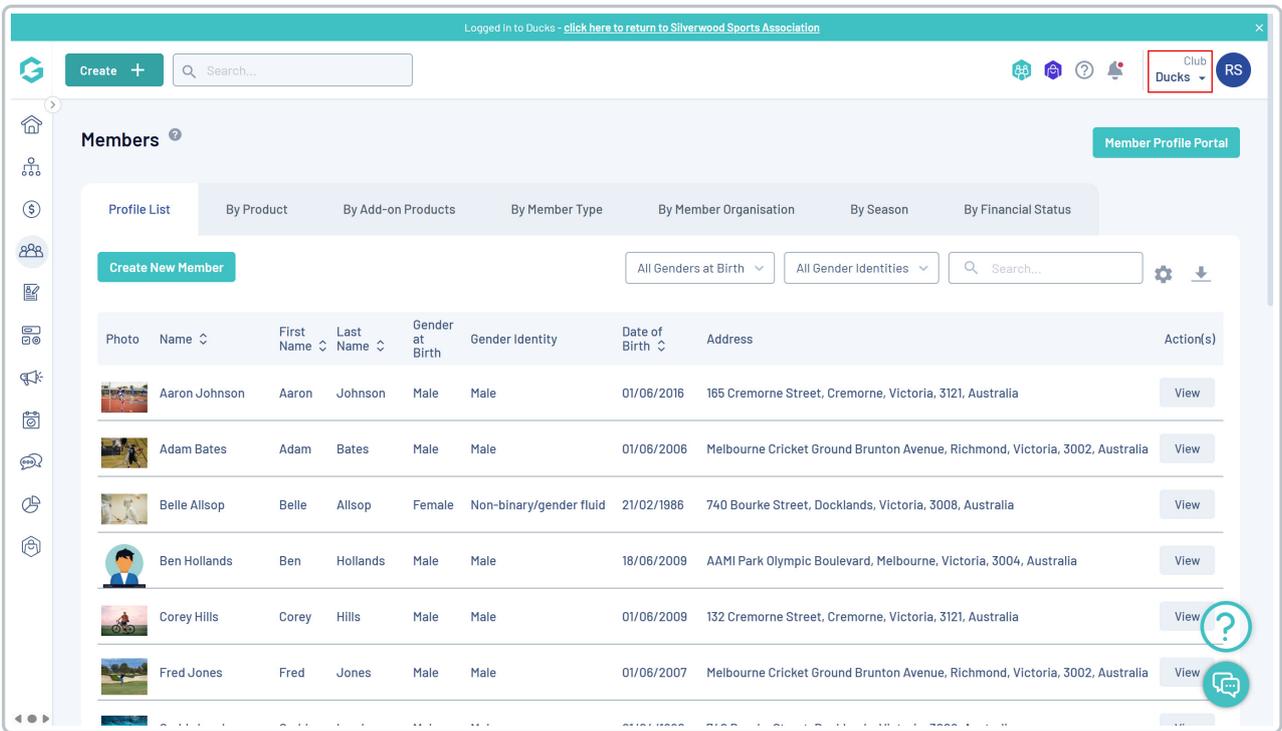
Name * Ducks

Organisation Alias DX

Physical Address 165 Cremorne Street, Cremorne, 3121, Victoria, Australia [Enter address manually](#)

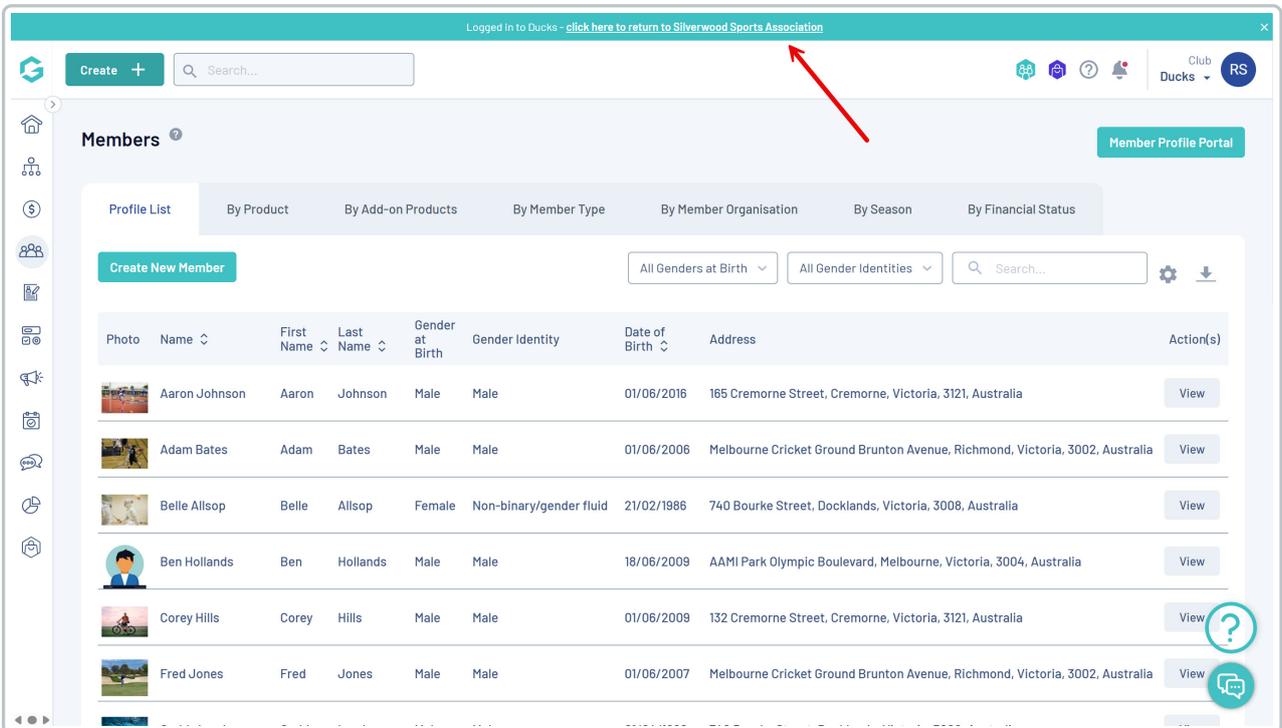
Mailing Address Same as Physical Address

You will then be logged into the organisation you selected, indicated by the organisation name and hierarchy level in the top-right corner



Step 4: Return to your original database

To navigate back into your original organisation, click the banner link at the top of the screen.



Watch

Your browser does not support HTML5 video.
