

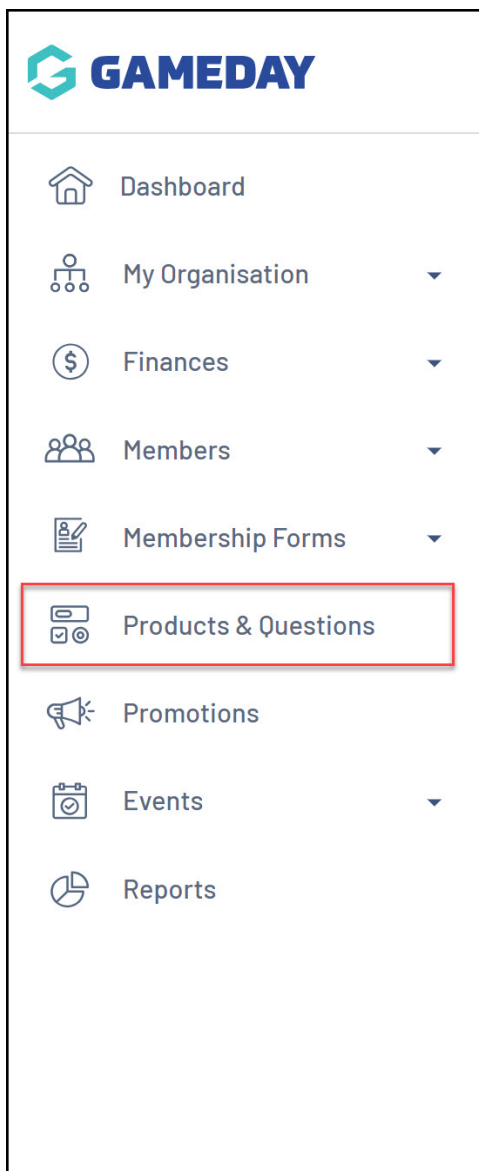


How do I edit a product?

Last Modified on 07/12/2023 10:10 am AEDT

Once you have created a product, you can edit its details at any time, following the process below:

1. In the left-hand menu, click **PRODUCTS & QUESTIONS**



2. Find the relevant Product, then click **EDIT**

| Products | | Product Attributes | Questions | | | | |
|------------------------------------|--------------|---------------------|-----------------|-------------------------------------------------|------------------|---------------------|---------------------|
| Create New Product | | All Product Types ▾ | Active ▾ | 🔍 Type to search | | ⚙️ | |
| Product Name | Product Type | Product Sub Type | Price | Payment | Owner | Status | Action(s) |
| Copy of Junior Membership Fee 2023 | Membership | N/A | \$ 50.00 AUD | Payment Gateway or Manually set Product as Paid | GameDay Training | Active | Edit ▾ |
| Junior Membership Fee 2023 | Membership | N/A | \$ 50.00 AUD | Payment Gateway or Manually set Product as Paid | GameDay Training | Active | Edit ▾ |

3. Make any relevant changes, then click **SAVE**

Copy of Junior Membership Fee 2023

- Details
- Assign Member Types
- Assign Seasons
- Related Forms
- Display Rules
- Related Discounts

Product Type* Membership ▾

Product Name* Junior Membership Fee 2024

Description Season membership fee for junior players aged 17 and under

Payment Option* Payment Gateway or Manually set Product as Paid ▾

Available From 1 January 2023 (AEDT) ▾

Available To 31 December 2023 (AEDT) ▾

Status* Active ▾

Allow users to purchase a product No Yes

Cancel **Save**

Note: You can also update a Product when editing a Membership Form or Event through the **PRODUCTS** tab.

Related Articles