



# GAMEDAY

## How do I create an early bird registration product?

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Creating an Early Bird Registration fee is exactly the same as creating a new registration fee. The only difference is in the Availability Dates.

*You can either create this product within the Products and Forms section of the portal or within the registration form.*

1. Whether in the registration form or products listing, click **Create New Product**.
2. Name the product and select the payment option.
3. Select **Available From** and input a date - this is the date you want this early bird fee to begin.
4. Select **Until End Date** and input a date - this is last date you want members to be able to purchase this early bird fee before your regular season fees come into play.

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Available to purchase from	<input type="text" value="02/10/2019"/>
until End Date	<input type="text" value="31/10/2019"/>

5. Finish entering the rest of the details and then **save** the product.
6. Add this product to the registration form, if not already done so.

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