

# How do I upload a profile image for a member?

23/09/2025 1:47 pm AEST

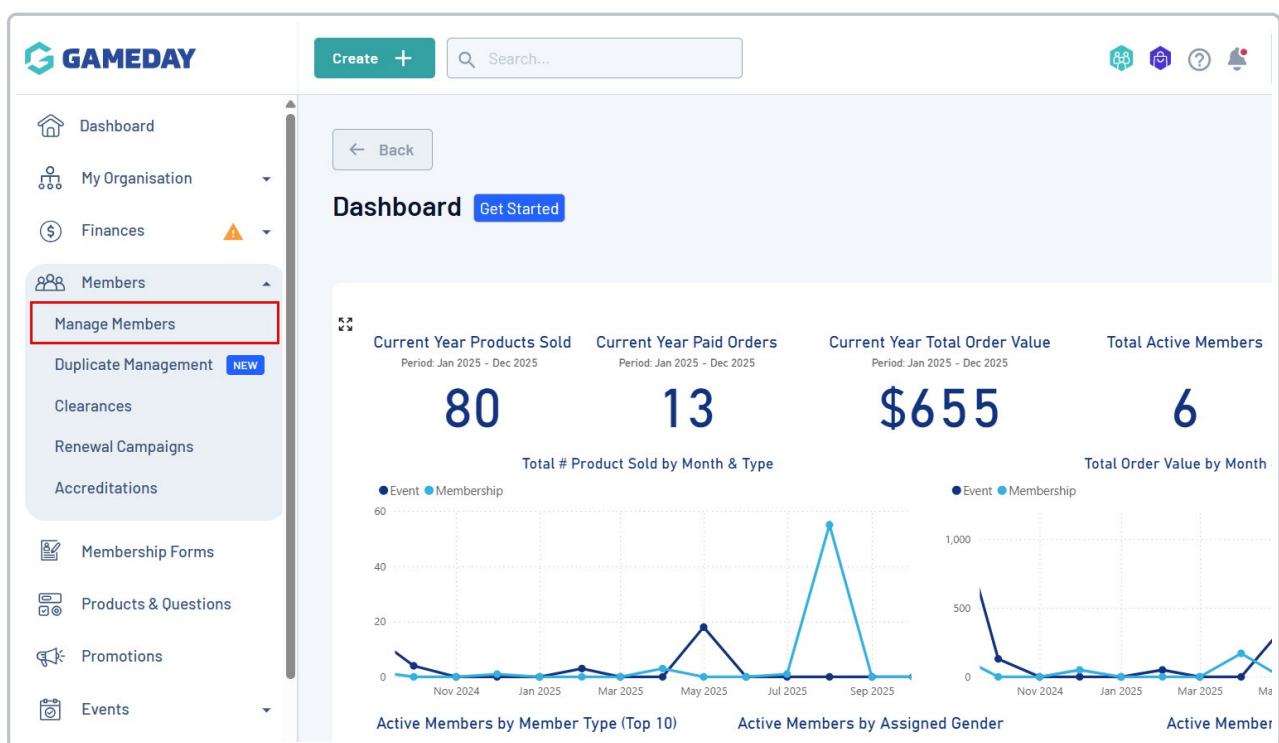
## Overview

GameDay administrators have the ability to manually upload a profile image for a member through their member record, which will then reflect on their profile when registering in the future.

## Step-by-Step

### Step 1: Navigate to the member list

In the left-hand menu, click **Members** > **MANAGE MEMBERS**



### Step 2: View the member's profile

Find the relevant member, then click **VIEW**

**Members**

Member Profile Portal

Profile List | By Product | By Shop Products | By Member Type | By Member Organisation | By Season | By Financial Status | Pending | Unpaid

Create New Member

Gender at Birth \* | Gender Identity \* | Date of Birth \*

Photo	Name	First Name	Last Name	Gender at Birth	Gender Identity	Date of Birth	Address	Mobile	Email	View
	Aaron Johnson	Aaron	Johnson	Male	Male	01/06/2016	165 Cremorne Street, Cremorne, Victoria, 3121, Australia	+61400100200	aaron@en	View
	Aaron Johnson	Aaron	Johnson	Male	Male	01/06/2006	565 Bourke Street, Melbourne, Victoria, 3000, Australia	+61400100200	dorian@e	View
	Adam Bates	Adam	Bates	Male	Female	01/06/2006	132 Cremorne Street, Cremorne, Victoria, 3121, Australia	+61400100300	rory.stew	View

### Step 3: Upload the image

Hover over the profile image section, then click **UPLOAD IMAGE**

**Aaron Johnson** 1 June 2016

Profile Status: Active

Profile Details | Activity | Orders/Transactions | Products | Documents & Notes | Accreditations

Basic Details | Parents/Guardian Details | Emergency/Medical Details | Preferences | Other

Legal Name \* | Aaron Johnson

DOB (Age) \* | 01/06/2016 (9)

Gender | Male

Gender Identity | Male

Email | aaron@email.com

Mobile Phone \* | AU +61 | 0400 100 200

Find and upload the profile image, then click **SAVE**

Create +

Search...

Silverwood Sports Association State RS

< >

← Back

**Aaron Johnson** 1 June 2016

Profile Status: Active

Account Email:

Profile DetailsActivityOrders/TransactionsProductsDocuments & NotesAccreditations

Basic DetailsParents/Guardian DetailsEmergency/Medical DetailsPreferencesOther

Legal Name \*  
Aaron Johnson

DOB (Age) \*  
01/06/2016 (9)

Gender  
Male

Gender Identity  
Male

Email  
aaron@email.com

Mobile Phone \*  
AU +61 0400 100 200

Home Phone  
AU +61 (03) 9000 8000

Cancel

Save

? chat