



GAMEDAY

How do I add Welcome and Confirmation Messages to a Membership Form?

Last Modified on 27/02/2024 10:19 am AEDT

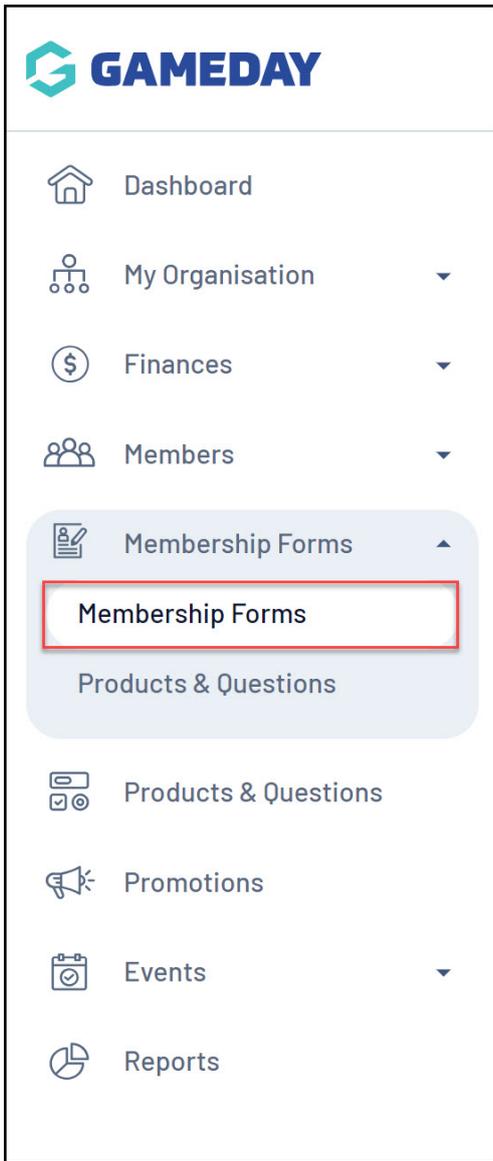
When creating a Membership Form through GameDay, you might want to add a custom message at the beginning or the end of the registration process - this is where **Form Welcome and Confirmation Messages** come in.

Form Welcome Messages can be used to welcome the member to the form, provide information they need to know before registering, or just general information you might want to convey before they start the membership form.

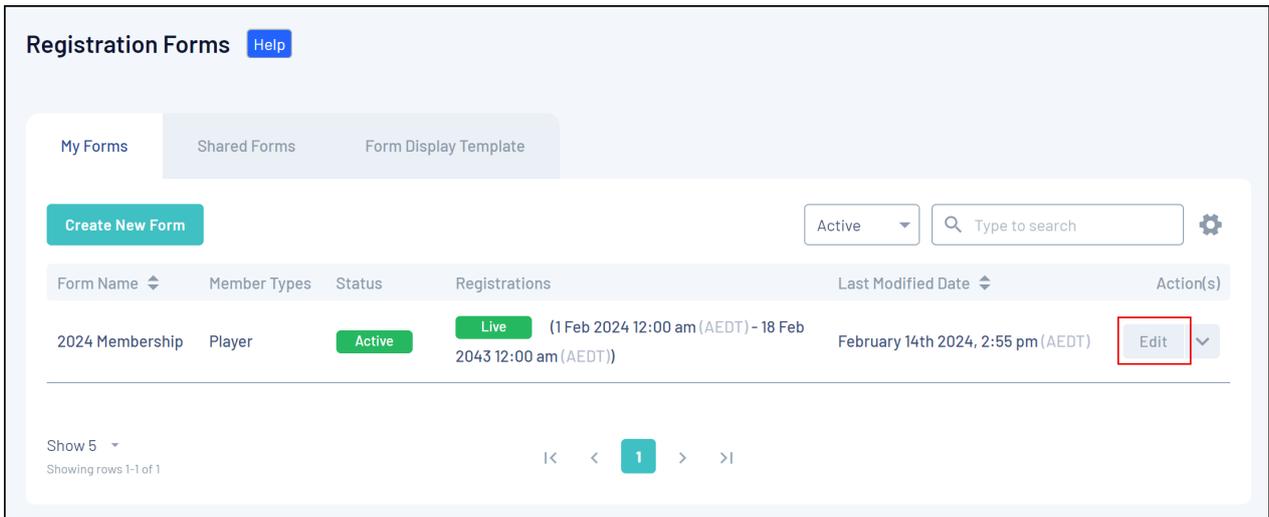
Form Confirmation Messages can be used to provide information to members after they have completed their registration. For example, you might like to thank the member for registering or confirm the next steps needed from a member.

To add a Form Welcome and/or Confirmation Message to a Membership Form:

1. In the left-hand menu, click **MEMBERSHIP FORMS**



2. **EDIT** the relevant form



3. Go to the **MESSAGES & NOTIFICATIONS** tab

← Back Copy Form Link

2024 Membership

Active
Defined by: Training

1 Settings 2 Products 3 Add-on Products 4 Bundle Discounts 5 Questions & Layout 6 Messages & Notifications 7 Test & Publ >

Basic Settings

Title of Form (displayed publicly)*
2024 Membership Registration Form

Internal Form Name*
2024 Membership

Exclude pending registrations for this form? Yes No

4. To add a Form Welcome Message, select the **FORM WELCOME MESSAGE** section, enter your information, then click **SAVE**:

Email Notifications

- Registration Success Email
- Payment Receipt
- Pending Registration Email
- Declined Email

Form Welcome Message

Message

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Welcome to the membership registration form for the 2024 season!

Please complete all mandatory fields to ensure we are able to collect the required information for your season membership.

Your membership fee is automatically calculated based on your age group.

If you have any further questions, please reach out to the contact details displayed at the bottom of the form.

Form Messaging

- Form Welcome Message
- Form Confirmation Message

Cancel Save

This section appears on the form after the member logs into the form and before they select to register a new or existing member:

1. Basic Info 2. Products 3. Questions 4. Summary 5. Payment 6. Success

Messages from:

Training ^

Welcome to the membership registration form for the 2024 season!

Please complete all mandatory fields to ensure we are able to collect the required information for your season membership.

Your membership fee is automatically calculated based on your age group.

If you have any further questions, please reach out to the contact details displayed at the bottom of the form.

Who would you like to register?

Linked Participant

Rory Stewart

If the form is shared across multiple hierarchy levels and other organisations also have messages set to display, members can collapse or expand these as needed.

5. To add a Form Confirmation Message, select the **FORM CONFIRMATION MESSAGE** section, enter your information, then click **SAVE**.

Email Notifications

- Registration Success Email
- Payment Receipt
- Pending Registration Email
- Declined Email

Form Messaging

- Form Welcome Message
- Form Confirmation Message**

Form Confirmation Message

Message

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Thanks for registering!

You will receive a confirmation email shortly advising next steps and key dates across the season.

Cancel
Save

This section appears on the form after the member completes their registration:

