



# GAMEDAY

## How do I add headers and custom text to my event form?

Last Modified on 08/04/2024 11:05 am AEST

Header Text Blocks and Paragraph Text Blocks allow you to add extra information to a Membership or Event form, either to categorise or present certain sections of the form, or to surface any information you may want registrants to be aware of when they are answering certain questions.

To add a Header or Paragraph Text Block to an Event form:

1. In the left-hand menu, click **Events > MANAGE EVENTS**



Dashboard



My Organisation



Finances



Members



Membership Forms



Products & Questions



Promotions



Events



Dashboard

Manage Events

Teams

NEW

Products & Questions

Communications



Reports

## 2. EDIT the relevant Event

**Events** <sup>2</sup>

Events | Event Templates | Event Participant ID Management | Event Display Template | ECAL Widgets

Create New Event | Create New Event from Template

All Event Types | All Categories | Active | Type to search

| Event Name         | Event Type  | Event Category       | Event Date(s)   | Venue      | # Products | Event Status | Registrations   | Action(s) |
|--------------------|-------------|----------------------|---|------------|------------|--------------|---|-----------|
| Athletics Carnival | Event Entry | Sport                | 2 December 2034 (AEDT) - 2 December 2034 (AEDT)           | GameDay HQ | 0          | Active       | Live (1 Mar 2024 12:00 am (AEDT) - 22 Mar 2040 12:00 am (AEDT)) | Edit      |
| Awards Night 2024  | Ticketing   | Charity & Fundraiser | 28 Dec 2024 06:00 pm (AEDT) - 28 Dec 2024 10:00 pm (AEDT) | GameDay HQ | 2          | Active       | Live (1 Feb 2024 12:00 am (AEDT) - 18 Feb 2044 12:00 am (AEDT)) | Edit      |

Show 5 | Showing rows 1-2 of 2

## 3. Go to the QUESTIONS AND LAYOUT tab

**Athletics Carnival** Active

1 Event Details | 2 Event Products & Groups | 3 Add-on Products | 4 Bundle Discounts | **5 Questions & Layout** | 6 Messaging & Notifications

**Event Details**

Event Logo 

Recommended maximum image size is 320px x 180px. png is preferred.

[Add Logo](#)

## 4. Scroll down to the Create New Content Block section, then select either HEADER TEXT BLOCK or PARAGRAPH TEXT BLOCK

**Create New Question**

- Text Field
- 2 Number
- Picklist
- Multiple Choice
- Date
- Checkbox
- Terms or Privacy Policy
- Document Upload

**Create New Content Block**

- Header Text Block
- Paragraph Text Block

Mobile Number

Which member types are you registering as?

First Name Parent 1

First Name Parent 2

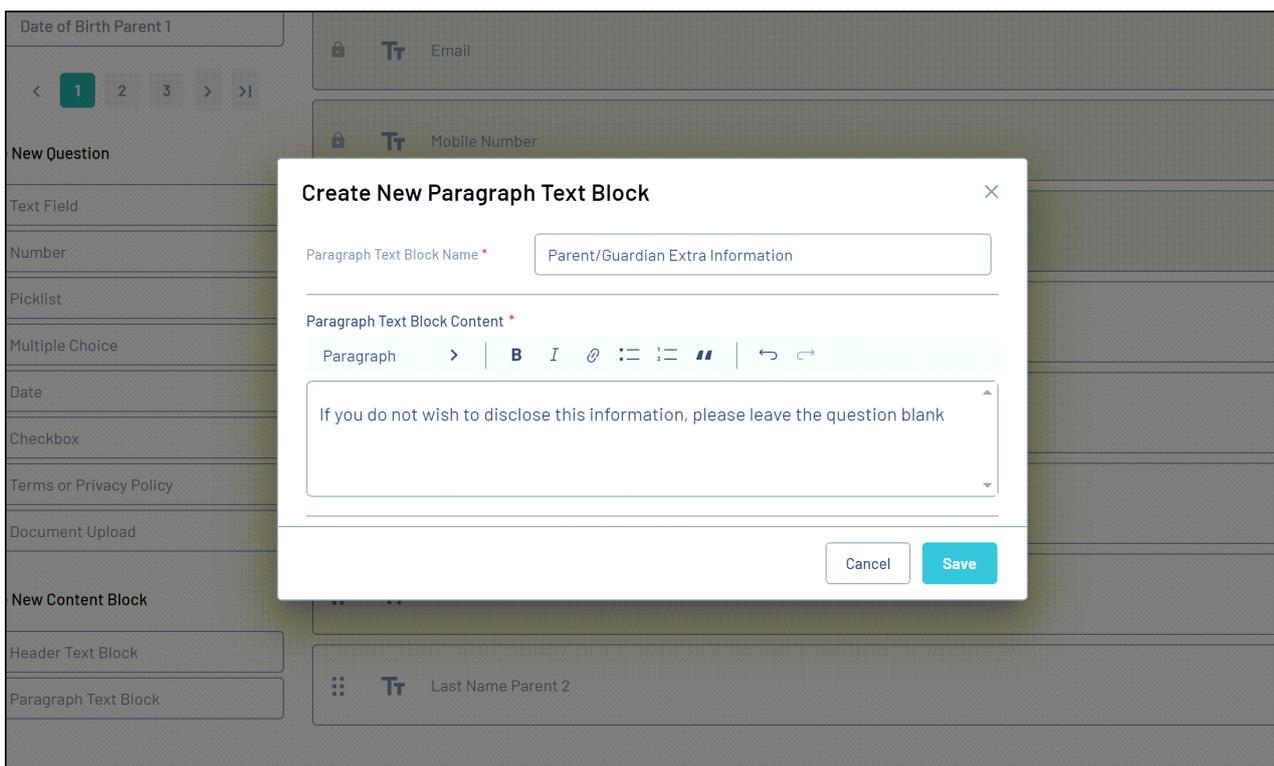
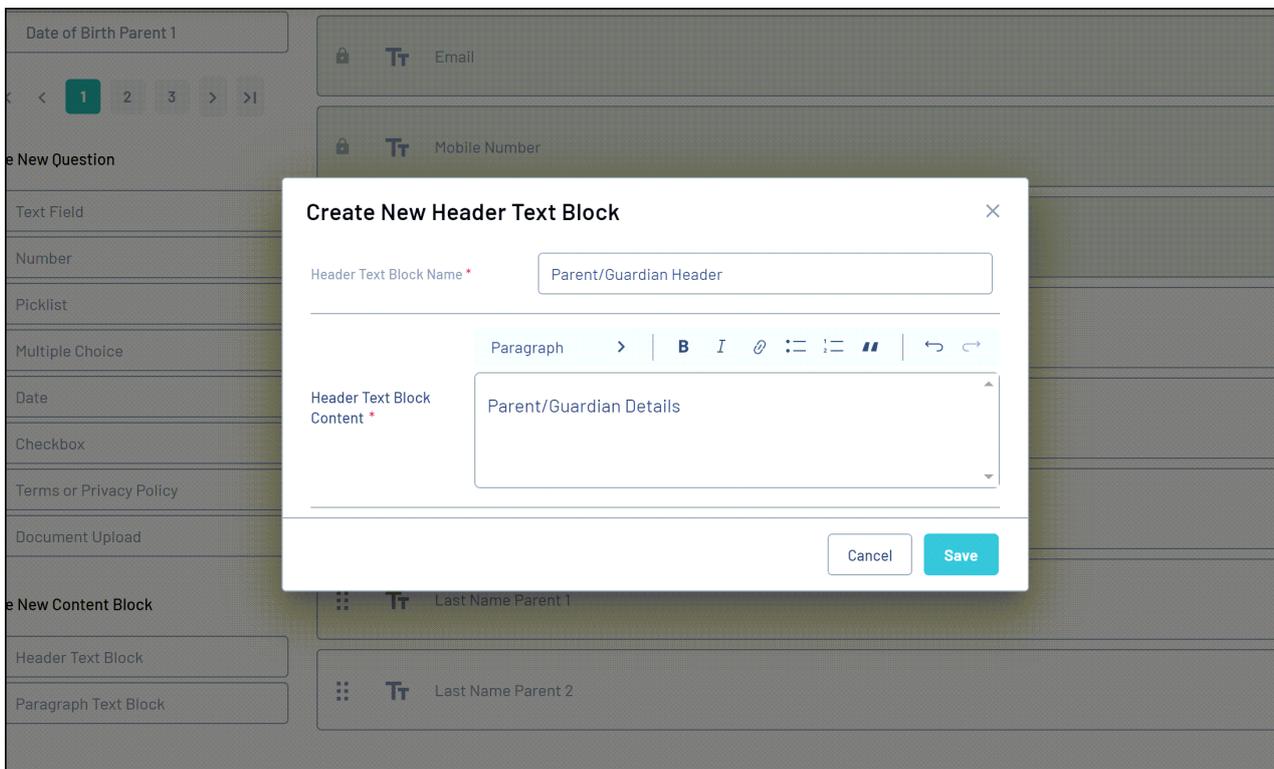
Last Name Parent 1

Last Name Parent 2

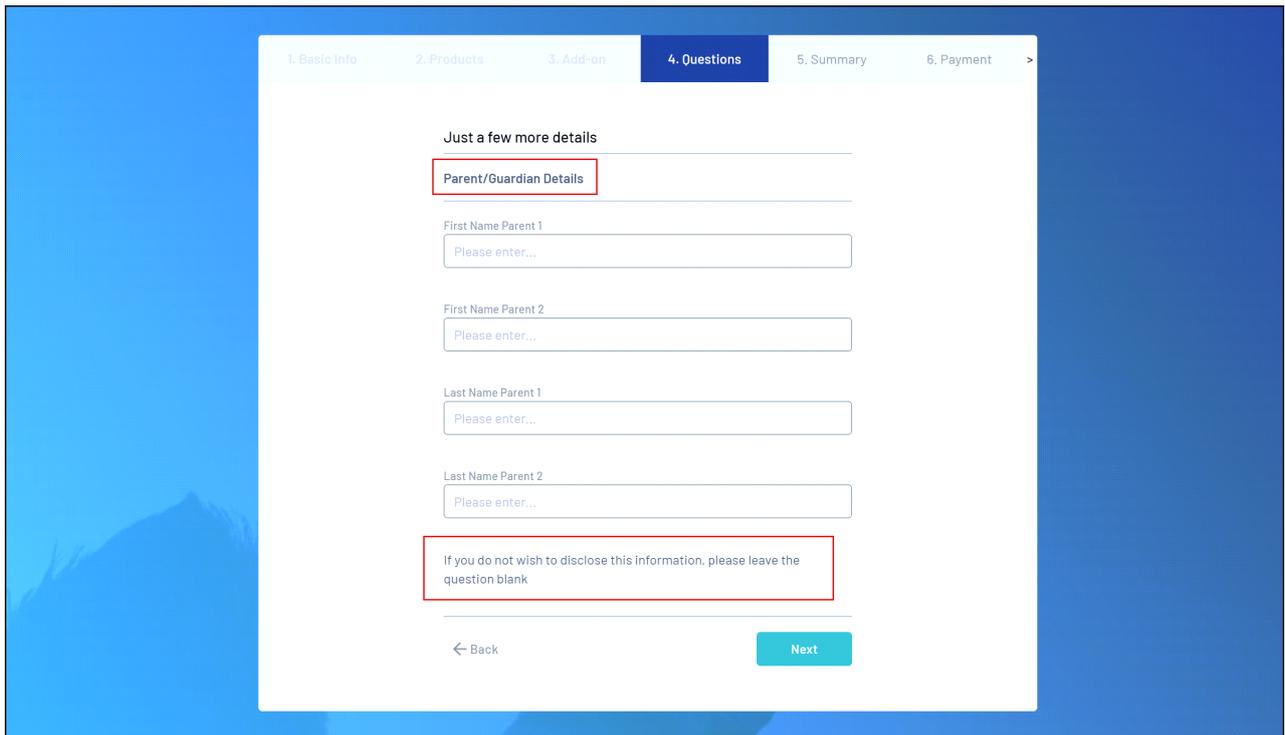
5. Enter the details for your Text Block:

- **Text Block Name:** The internal name of the text block that will only be seen in your GameDay database
- **Text Block Content:** The content the entrant will see when registering

Click **SAVE** when you're ready to add it to the form layout



Your text and paragraph blocks will now display on your front-end form:



The screenshot displays a multi-step form interface. At the top, a horizontal navigation bar contains six steps: '1. Basic Info', '2. Products', '3. Add-on', '4. Questions', '5. Summary', and '6. Payment'. The '4. Questions' step is currently active and highlighted in dark blue. Below the navigation bar, the form content is titled 'Just a few more details'. A red rectangular box highlights the section header 'Parent/Guardian Details'. Underneath this header, there are four text input fields: 'First Name Parent 1', 'First Name Parent 2', 'Last Name Parent 1', and 'Last Name Parent 2'. Each field contains the placeholder text 'Please enter...'. A second red rectangular box highlights a paragraph of text below the input fields: 'If you do not wish to disclose this information, please leave the question blank'. At the bottom of the form, there are two buttons: a 'Back' button with a left-pointing arrow and a 'Next' button with a right-pointing arrow.

## Related Articles

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