



Full Event Form Data Export to CSV

Last Modified on 06/05/2021 5:10 pm AEST

Admins have the ability to export all data collected via a registration form whether this is a Membership or Event form.

From this export (into an excel/csv) you can determine which members/participants have completed that form, the questions they filled out and related order information.

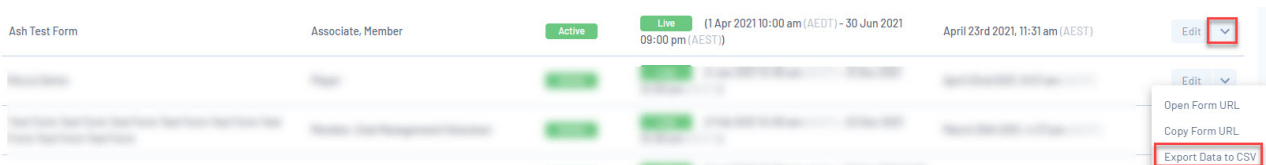
More information related to this export:

- at least one member/participant needs to have completed an order via the form otherwise it will return no data
- form data will only be returned for an organisation running this report if data has been collected via the form link generated by that organisation
- each form has to be exported separately - multiple forms cannot be exported in bulk
- TRUE means a checkbox has been selected and FALSE means a checkbox remained unselected
- committed refers to *Unpaid* orders
- for document upload questions, if a document has been uploaded the column will display *YES*, if not uploaded it will display *NO*
- previously deleted questions and products will still be exported

form_name	first_name	last_name	dob	email	mobile	user_file	Associate	Family - C	Family - P	Family - S	Player	Open Reg	Expin	Reg	Expin	Registrati	Which Ch	order_id	order_dat	order_sta	order_e	order_amount
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Rory's Me Jade				jmaxwell	6.14E+10	350988	FALSE	FALSE	FALSE	FALSE	TRUE	1						808224	#####	Committe	jmaxwell	60
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HOW TO EXPORT DATA FOR MEMBERSHIP FORMS

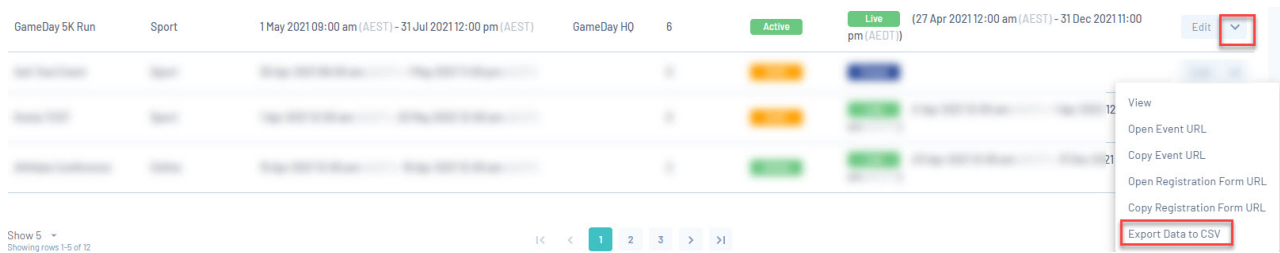
1. Log into your organisation
2. Go to PRODUCTS & FORMS
3. Click the drop down arrow against the relevant form and click **EXPORT DATA TO CSV**



4. Once downloaded this export will appear in your downloads folder on your device with the form name and date as the filename

HOW TO EXPORT DATA FOR EVENT FORMS

1. Log into your organisation
2. Click the drop down arrow against EVENTS and select **MANAGE EVENTS**
3. Click the drop down arrow against the registration form and click **EXPORT DATA TO CSV**



4. Once downloaded this export will appear in your downloads folder on your device with the form name and date as the filename

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