

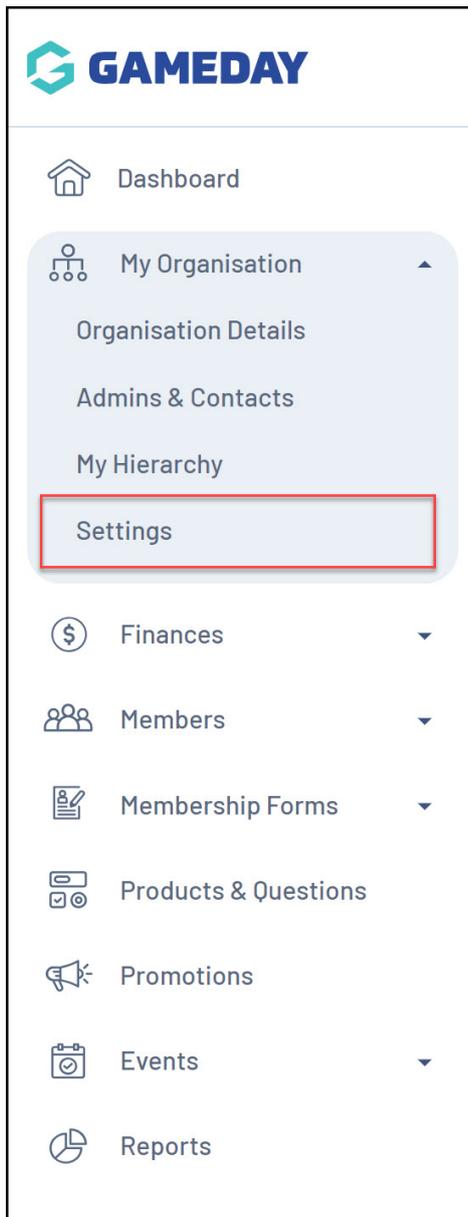


How do I overwrite an existing Organisation ID rule?

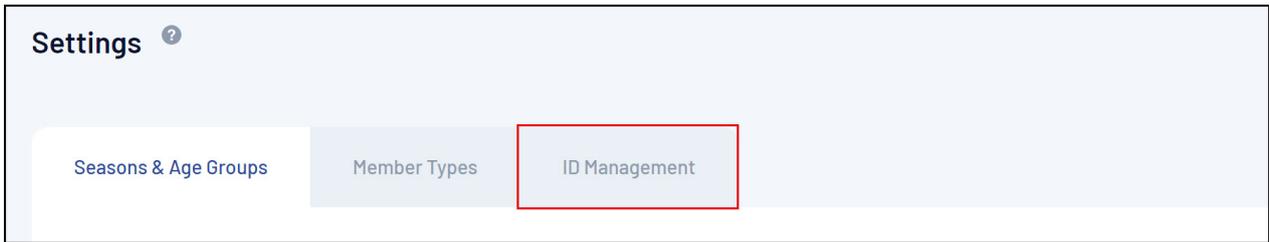
Last Modified on 05/03/2024 9:27 am AEDT

GameDay administrators can overwrite existing Organisation ID rules with a new rule by following the steps below:

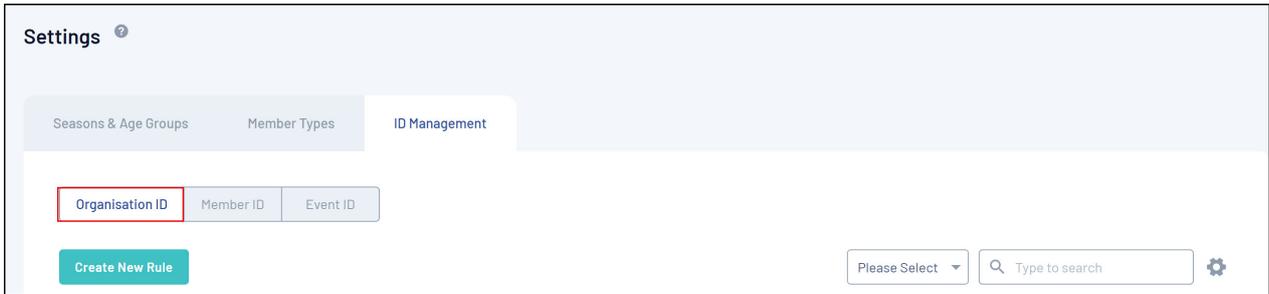
1. In the left-hand menu, click **My Organisation > SETTINGS**



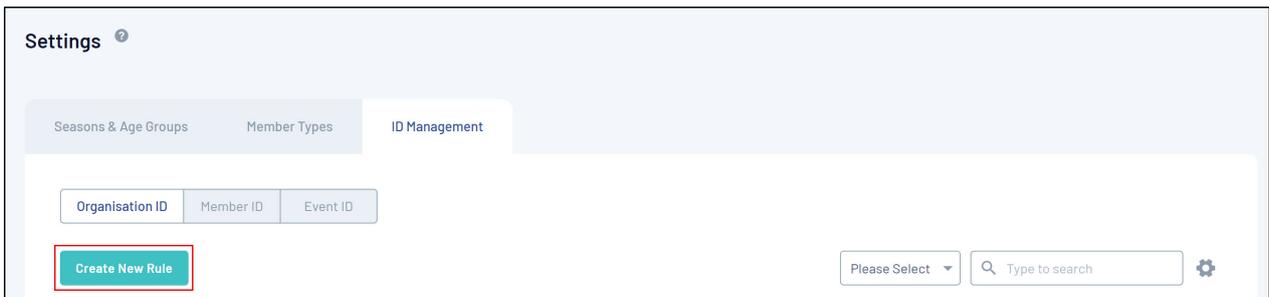
2. Click on the **ID MANAGEMENT** tab



3. Click the **ORGANISATION ID** tab



4. Click **CREATE NEW RULE**



5. Enter the information of the new rule, then click **CREATE NEW RULE**

Create New Rule ✕

Rule Name*

Prefix

Suffix

Starting Number*

Max Number

ID Min

C4000TR

ID Max

C8000TR

Random ID Example: [Generate a random ID](#)

C6421TR

Your new rule will be added to the database as an Inactive rule

Settings ?

Seasons & Age Groups
Member Types
ID Management

Organisation ID
Member ID
Event ID

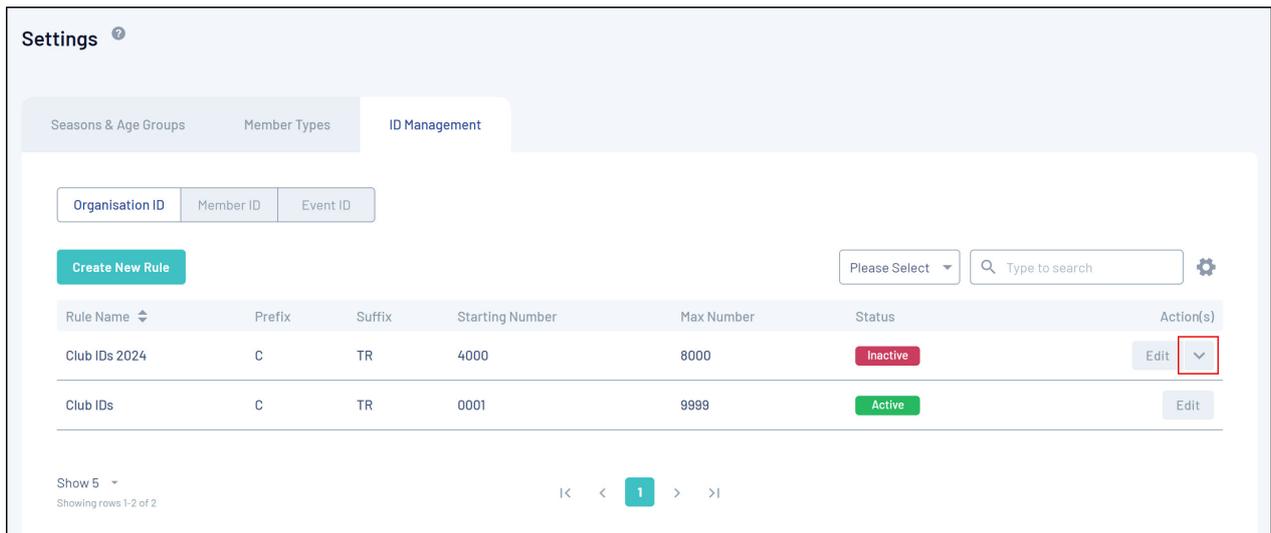
Create New Rule
Please Select ▼
Type to search
⚙️

Rule Name	Prefix	Suffix	Starting Number	Max Number	Status	Action(s)
Club IDs 2024	C	TR	4000	8000	Inactive	Edit ▼
Club IDs	C	TR	0001	9999	Active	Edit

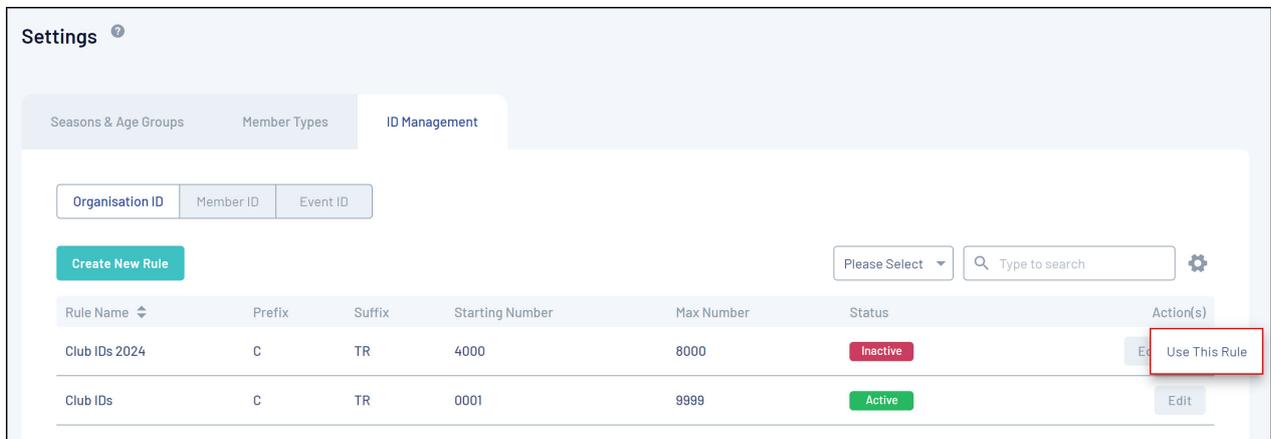
Show 5 ▼
|< < 1 > >|

Showing rows 1-2 of 2

6. Click the **ACTIONS** arrow



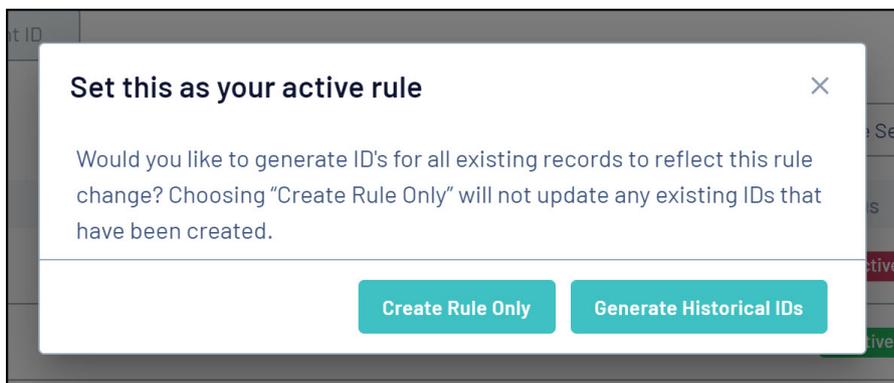
7. Click **USE THIS RULE**



8. A confirmation pop-up will appear and ask you how you would like to apply this rule for organisations:

Update Rule Only means that this new rule will only apply to new organisations created after this rule is active and it will not change existing Organisation IDs.

Generate Historical IDs will overwrite the existing Organisation IDs for those already created as well as use this rule when new organisations are created.



Once an option is selected, the Organisation IDs will begin allocating

Related Articles
