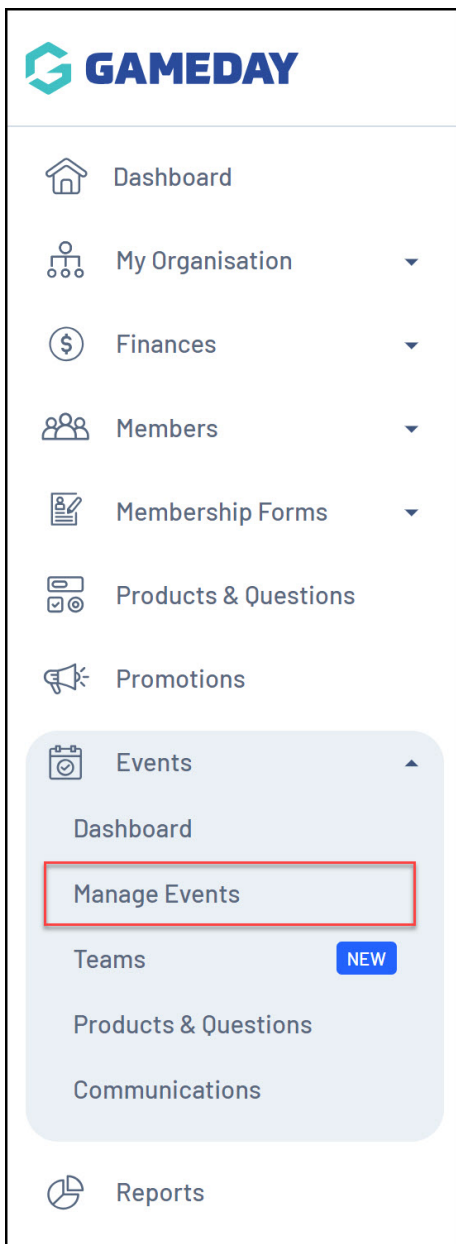# How do I view an entrant's Event Participant ID?

Last Modified on 09/04/2024 3:51 pm AEST

Administrators can view the Event Participant IDs entrants are assigned upon registrationthrough the steps below:

1. In the left-hand menu, click **Events** > **MANAGE EVENTS**

2. Click on the **Actions** arrow next to the relevant event

3. Click **VIEW**

You will then be taken to the event detail page for the event

4. Click the **PARTICIPANTS BY PRODUCT** tab

You will see the **EVENT PARTICIPANT ID** field showing the ID that was assigned to each entrant

Related Articles