



GAMEDAY

How to I enable Event Participant IDs to be used within an event?

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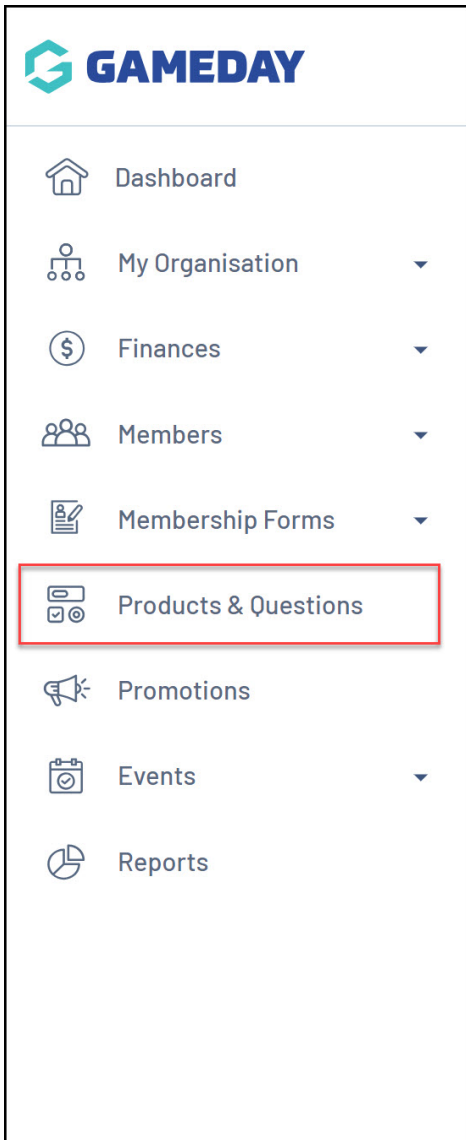
GameDay event administrators can enable Event Participant IDs to be used within their events to allow entrants to be recognised with a unique ID when registering for an event. Event Participant IDs can be assigned to Event Entry Products to allow administrators to control which products and fees make entrants eligible to receive a unique ID.

Note: Event Participant IDs can only be used in **EVENT ENTRY** events

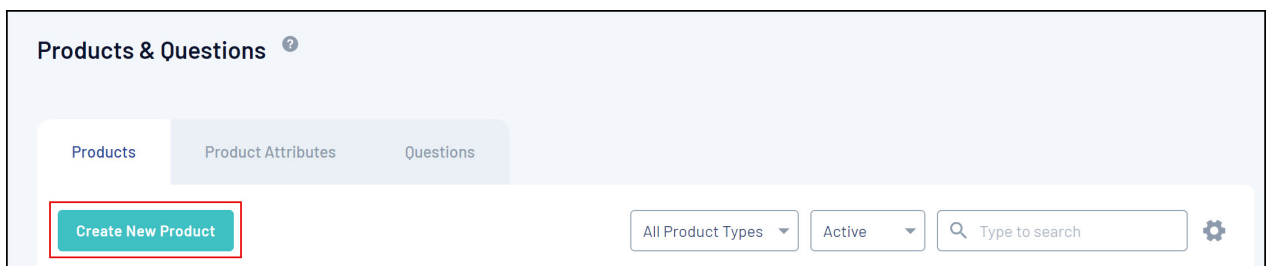
To assign an Event Participant ID to an Event Entry Product, you will first need to ensure an Event Participant ID rule has been created. Click [here](#) to learn more about creating Event Participant ID rules

To assign an Event Participant ID rules to a product:

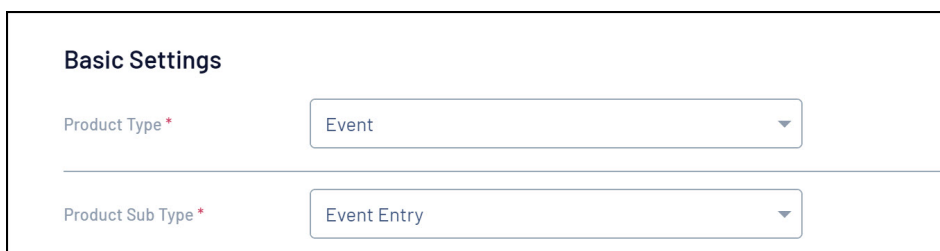
1. In the left-hand menu, click **PRODUCTS & QUESTIONS**



2. Click **CREATE NEW PRODUCT**



3. Set the **Product Type** to **EVENT**, and the **Product Sub Type** to **EVENT ENTRY**



4. Set the **Do you want to assign Event Participant IDs?** field to **YES**

The screenshot shows a 'Basic Settings' form for an event product. The form includes the following fields and options:

- Sub-Event only product? ***: Radio buttons for 'Yes' and 'No'. 'No' is selected.
- Product Name ***: Text input field containing 'Athletics Carnival'.
- Description**: Text area for product description.
- Do you want to assign Event Participant IDs?**: Radio buttons for 'Yes' and 'No'. 'Yes' is selected and highlighted with a red box.
- Use Member ID for Event Participant ID?**: Radio buttons for 'Yes' and 'No'. 'No' is selected.
- Event Participant ID Rule ***: A button labeled 'Select ID Rule'.
- Price ***: Currency 'AUD', a dollar sign icon, and a text input field for the price.
- GST is included in the product price** (with a help icon).

5. In the **Use Member ID for Event Participant ID?** field, you can choose one of two options:

- Selecting **NO** allows you to choose an [Event Participant ID Rule](#) to assign unique IDs to entrants who purchase this product
- Selecting **YES** allows you to choose a [Member ID Rule](#) to assign unique IDs to entrants who purchase this product

The screenshot shows the same 'Basic Settings' form as above, but with the 'Use Member ID for Event Participant ID?' field highlighted with a red box. In this instance, the 'No' button is selected.

6. Using the **SELECT ID RULE** button, you can select the applicable rule that should be used to allocate the unique IDs:

1 Basic Settings 2 Display Rules 3 Review ✕


Sub-Event only product? * Yes No

Product Name *

Description

Do you want to assign Event Participant IDs? Yes No

Use Member ID for Event Participant ID? Yes No

Event Participant ID Rule * 

[Select ID Rule](#)

7. Complete the remainder of the product setup as needed

Now, if you add this event product to an event, any entrants who purchase it will be assigned a unique ID from the sequence defined in the selected rule.

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