



# GAMEDAY

## How do I add an Event Member Type to my Event Registration Form?

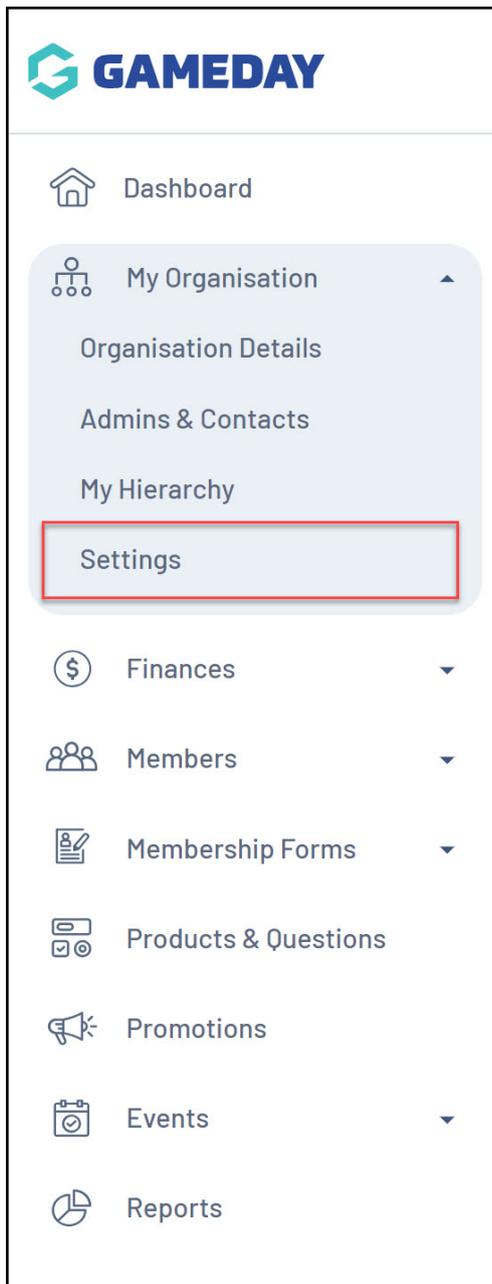
Last Modified on 03/11/2023 11:08 am AEDT

As an event manager using GameDay, you can create your own custom **Event Member Types** for event participants to select when registering for an event.

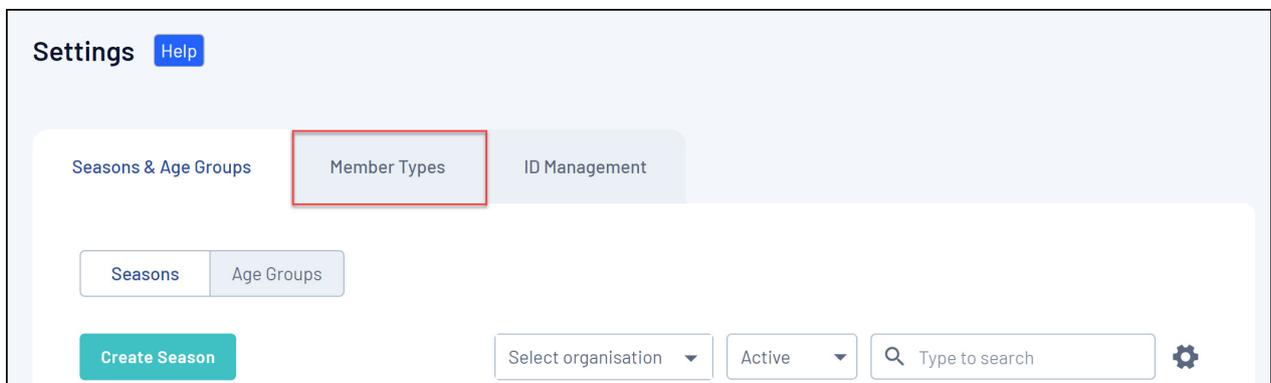
This allows you to create custom categories through which an entrant can register, opening up a range of flexible functionality for you to utilise in GameDay, including the ability to show or hide certain products or questions to a specific Member Type, as well as the ability to customise reports and communication lists based on a selected Member Type.

To create an Event Member Type:

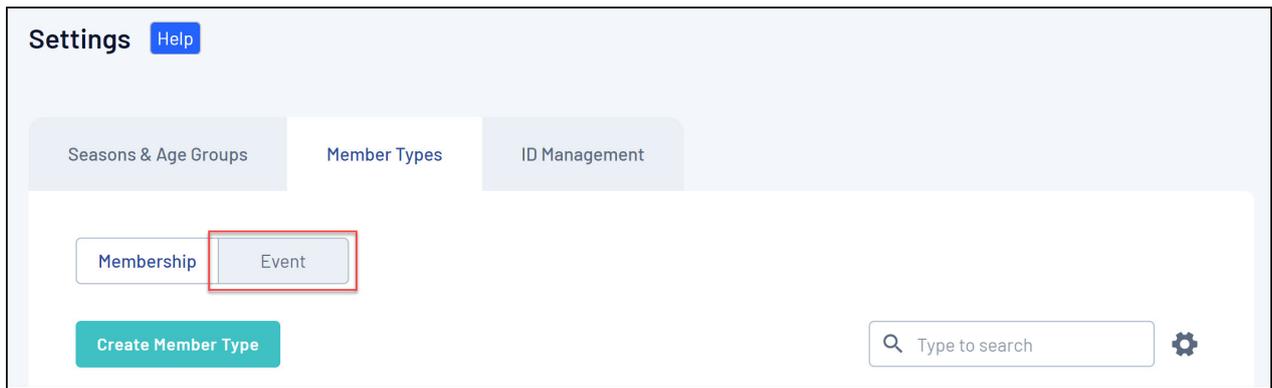
1. In the left-hand menu, click **My Organisation > SETTINGS**



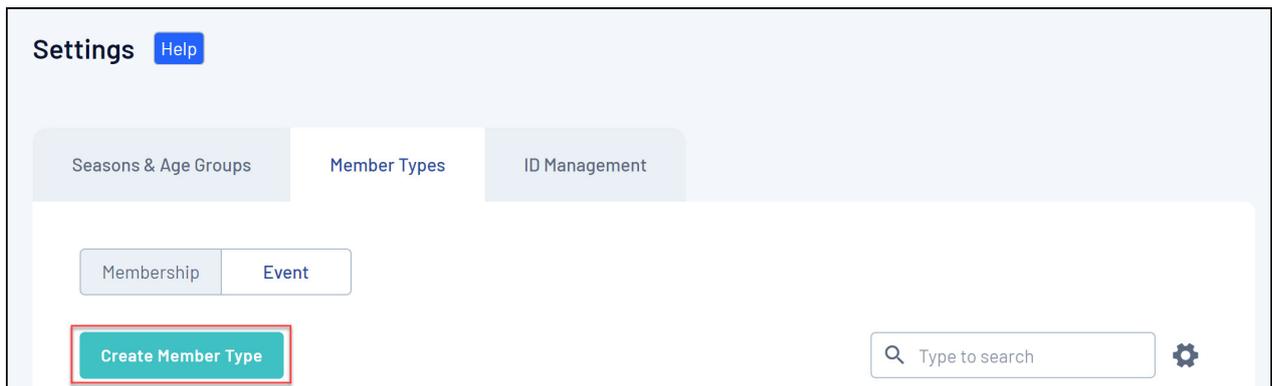
2. Click the **MEMBER TYPES** tab



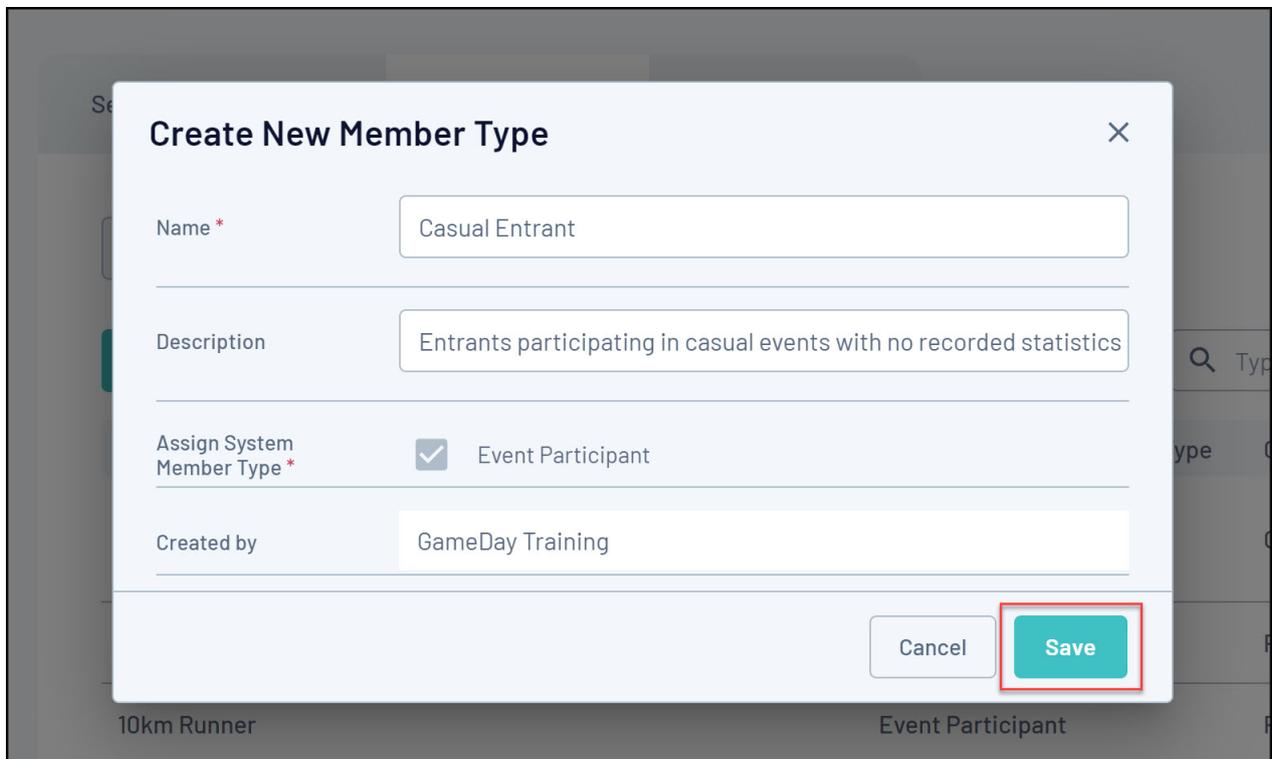
3. Click the **EVENT** tab



4. Click **CREATE MEMBER TYPE**.

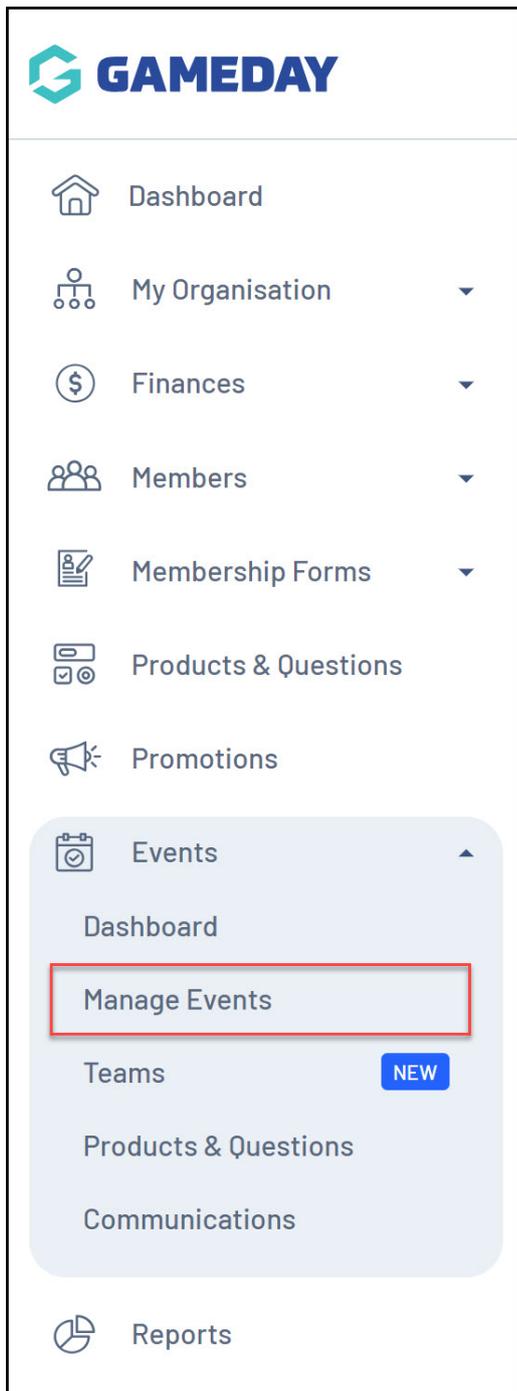


5. Enter the name and description of the Event Member Type, then click **SAVE**

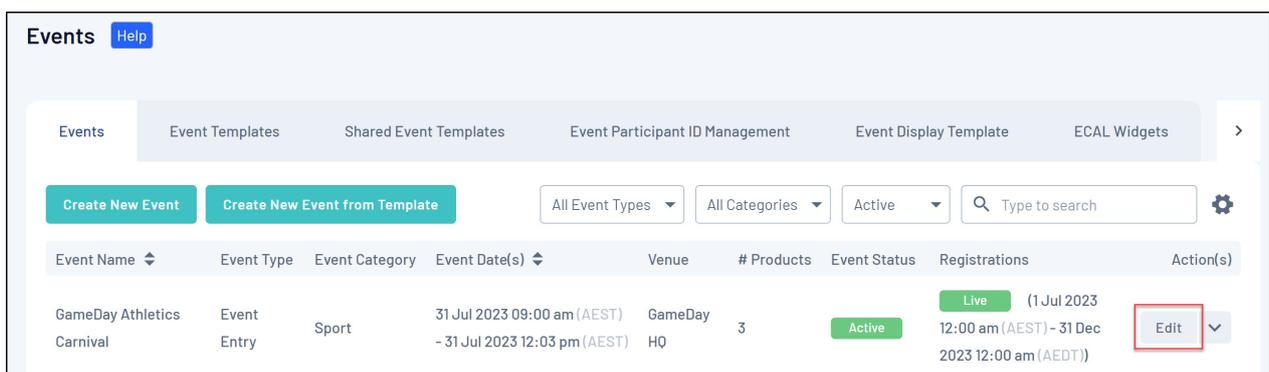


You can then apply your Event Member Type to an event by following the steps below:

1. Open the **Events** menu, then select **MANAGE EVENTS**



2. Find the relevant event, then click **EDIT**



3. On the **Event Details** tab, scroll down to the **Member Types** section and click **ADD**

## MEMBER TYPES

Event Category \* Sport

Show this event to all ages? Yes No

**Member Types \***  
Which Member type(s) can register via this form?  
Event Participant   
**Add Member Types**

Allow only one member type to be selected?

**Event Content**

Description \*   
Welcome to the GameDay Athletics Carnival 2022!

4. Tick the checkbox of the Member Type you want to add to the event form, then click **ADD**

**Search** 

casual

Name

Casual Entrant

Show 5   
Showing rows 1-1 of 1

  **1**  

Cancel Clear Filter **Add**

Welcome to the GameDay Athletics Carnival 2022!

5. Click **SAVE**

**Member Types \***  
Which Member type(s) can register via this form?

Event Participant 

Casual Entrant 

[Add Member Types](#)

Allow only one member type to be selected?

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**Event Content**

Description \* 

Welcome to the GameDay Athletics Carnival 2022!



This Member Type will now appear for event participants to select when registering for your event.

1. Basic Info | 2. Products | 3. Sub Events | 4. Add-on | 5. Questions | 6. Summary >

Prefer not to say

Email \* 

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**Member Type**

Which member types are you registering as? \* 

Event Participant

Casual Entrant  
Entrants participating in casual events with no recorded statistics

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