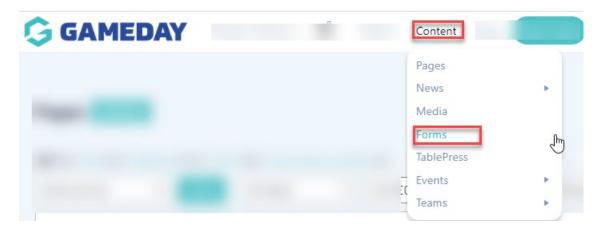


Setting Up Forms Last Modified on 15/11/2022 1:03 pm AEDT

Forms allow you to create a custom form for specific things you want people to sign up for etc. This is mainly used for a contact page or something similar, however you can create a form for anything.

NOTE: This add on has to be enabled for your organisation. To check if this is available for your website, check your GameDay Dashboard.

1. Hover over **CONTENT** and click on **FORMS**.



This will take you to the forms page.

2. Click ADD NEW.

Forms Add New				
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				Search Forms
Bulk actions V Apply				2 items
C Status Title	D	Entries	Views	Conversion
(

3. Input a form title and description and click CREATE FORM.

Create a New Form Provide a title and a description for this form	×
Form Title *	
Contact Us	
Form Description	
Form will be used for contact us page	
	11
Create Form	

The form set up allows you to create the form as you please. The options to use within these forms can be found on the right hand side of the editor.

Contact Us Two v Settings Entries	Preview Save Form
	Search for a field Q
۳ گ	Add Fields Field Settings Drag a field to the left to start building your form and then start configuring it.
Simply drag and drop the fields or elements you want in this form.	Standard Fields Advanced Fields
	Post Fields

4. Drag and drop the relevant fields from the right hand side onto the page.

Contact Us V Settings Entries	Preview	Save Form	
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5. Once happy, click **SAVE FORM** in the top right hand corner.

If your form is requiring people to input contact information, you can check these entries via the form listing itself and clicking on ENTRIES.

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Status Title	ID	Entries	Views	Conversion	
Active Contact Us Edit Settings Entries Preview Duplicate Trash	1	3	760	0.4%	C3

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