



Event Participant Transaction Report

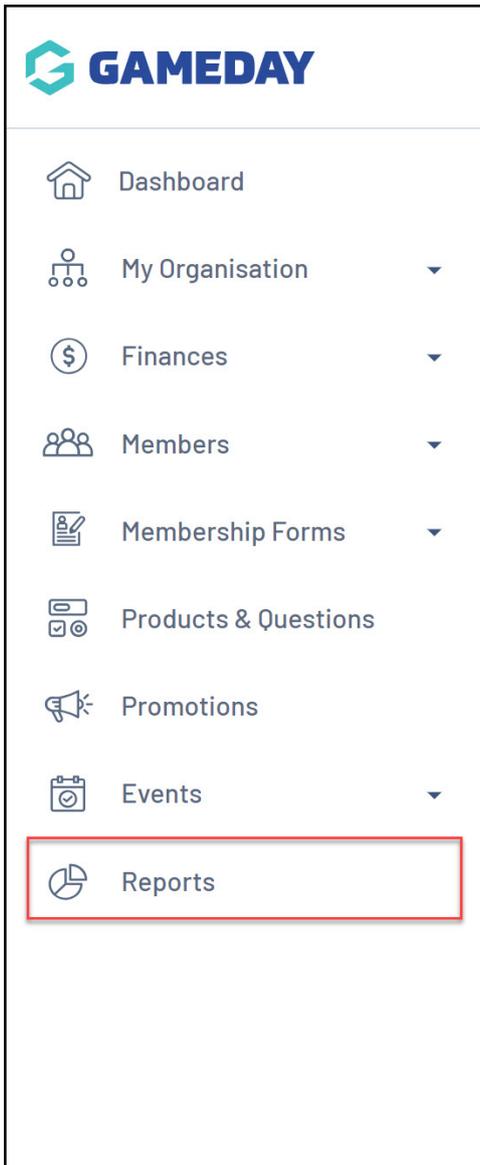
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The **Event Participant Transaction Report** provides a listing of any event-based transactions that have been processed through your organisation's GameDay database. The report includes a table of event transaction information including:

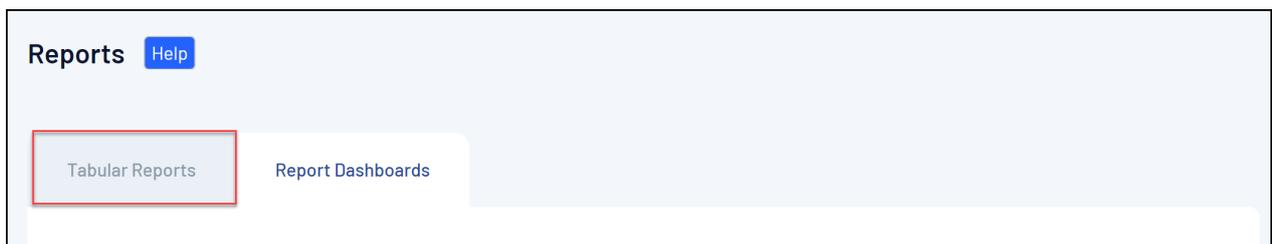
- Participant ID
- Participant Name
- Gender
- Date of Birth
- Contact Details
- Organisation running the event
- Member Type
- Financial Status
- Order Date
- Order Number
- Payment Type (Online or Offline)
- Payment Method (Credit Card, PayPal, etc.)
- Order Status (Paid, Unpaid, Cancelled, Refunded etc.)
- Product Name
- Sub-Event Name
- Product Type (Membership, Event or Add-on)
- Product Price
- Discount Information

To run an **Event Transaction Report**:

1. On the left-hand menu, click **REPORTS**



2. Click the **TABULAR REPORTS** tab



3. Find the **Event Participant Transaction Report**, and click **VIEW REPORT**.

Reports [Help](#)

Tabular Reports | Report Dashboards

Report Name	Action(s)
Transaction Report (Full Details)	View Report
Event Participant Transaction Report	View Report
Organisation Detail Report	View Report
Advanced Clearance Report - Transferred In	View Report
Event Detail Report	View Report

4. The report will then display as below:

Event Participant Transaction Report

Member Types: All | Product Type: All | Payment Method: All | Payment Type: All | Order Status: All | Product Attribute: All | Product Attribute Option: All

Search: Search Event, Member, Product and Discount Names

Event Name

- GameDay AGM 2023
- GameDay AGM 2024
- GameDay Athletics Carnival
- GameDay Athletics Carnival 2021
- GameDay Athletics Carnival 2024
- GameDay Athletics NZ
- GameDay Awards Night

Event Participant ID	First Name	Last Name	Assigned Gender	Birth Date	Email	Mobile Phone	Organisati
	Kosta		Male	29 March 1986			
	Lilly		Female	27 January 1997			
	Lilly		Female	27 January 1997			
	Lilly		Female	27 January 1997			
	Lilly		Female	27 January 1997			
	James		Male	04 February 2009			
	Nick		Male	18 March 1986			
	Rory		Male	01 July 1994			
	Tim		Male	20 January 1994			
	Con		Male	08 December 2005			
	James		Male	01 July 2004			
	Constantine		Male	16 April 2009			
	Constantine		Male	16 April 2009			
	Stuart		Male	14 October 2023			
	Stuart		Male	14 October 2023			
	Paul		Male	18 January 1978			
	Kosta		Male	29 March 1986			
	Kosta		Male	29 March 1986			

Related Articles