



Team Manager Portal | Overview

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As part of GameDay's Team Events functionality, Team Managers have a dedicated portal that they can log into for each event they have registered to that allows them to manage their participants, pay off any outstanding payments, access their team code and invite teammates to register.

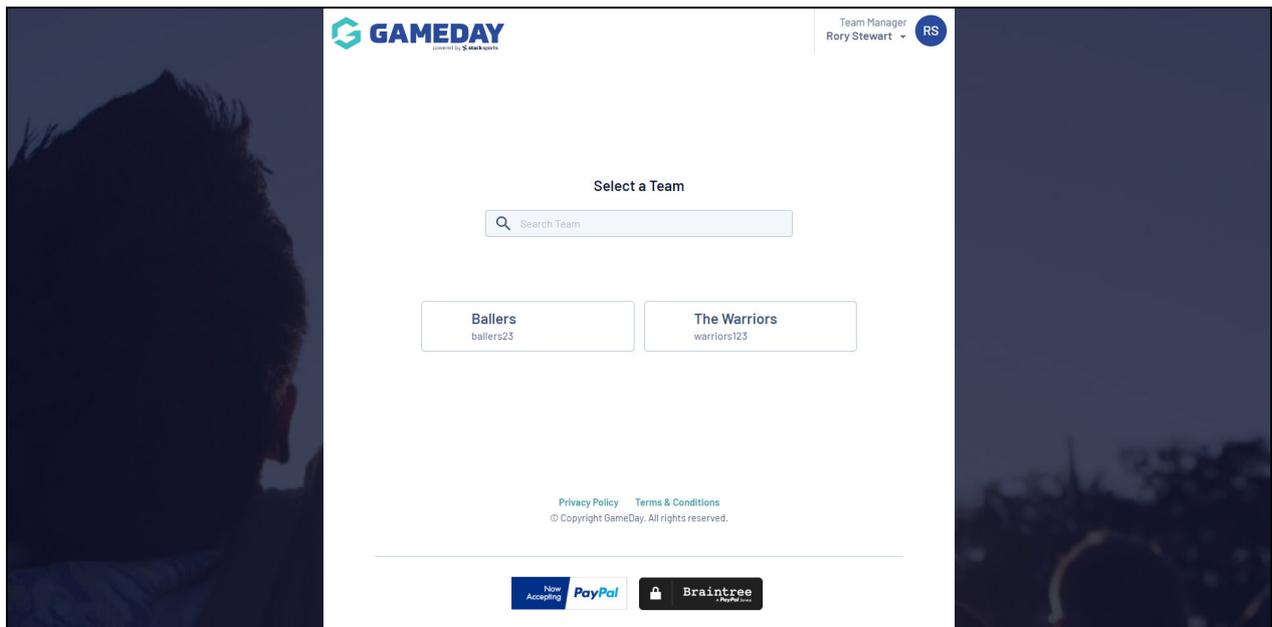
To find the **Team Manager Portal** for your event, open the event landing page, then select **TEAM MANAGER LOGIN**, or **click the TEAM LOGIN option in the top-right corner of the page.**

A screenshot of the GameDay event landing page. The page has a blue header with the GameDay logo on the left and navigation links for 'About', 'Products', 'Teams', and 'Participants'. On the right side of the header, there are icons for a globe, a phone, and an email, followed by a 'Team Login' button with a user icon. Below the header is a blue banner with the GameDay logo, the event dates '1 May - 30 Jun 2023', and two buttons: 'Register a Team' and 'Register as a Participant'. The main content area is divided into two columns. The left column contains contact information: 'Event Website', '+61400100200', 'hello@mygameday.app', '12:00 AM', 'GameDay HQ' with the address 'Cremorne Street, Cremorne Street, Richmond, Victoria, Australia, 3121', and '\$50.00'. At the bottom of this column is a blue 'Team Login' button. The right column is titled 'About The Event' and contains a welcome message, instructions for Team Managers, contact information, and a closing statement: 'We look forward to seeing you there!'.

You will then need to login with your existing GameDay account to access the Team Manager Portal for your team.

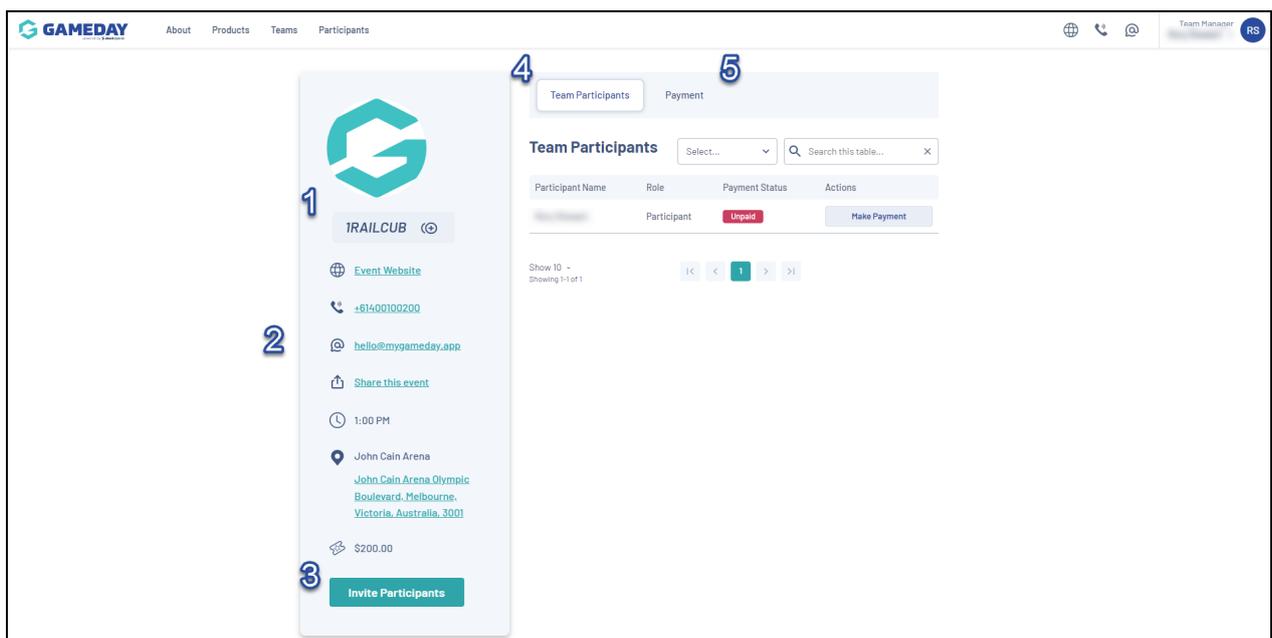
Note: Only the Team Manager can access the Team Manager Portal - that is, the user who originally registered the team to the event.

Team Managers who manage multiple teams in the same event can select which team portal they wish to access after logging in:



Features

Once you have logged into your Team Manager Portal, you can access a number of features to help you manage your team within the event.



1. View and copy your **Team Code**
2. View the **Event Details**
3. **Invite Participants** to register for your team
4. View your registered **Team Participants**
5. Review the **Payment** status for each participant and process payment for unpaid transactions

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