How do I reconcile funds received with my settlements?

19/06/2025 2:53 pm AEST

Overview

If you are taking online payments through GameDay, you will need to reconcile the funds you receive in your bank account with the settlement payouts that are recorded in your GameDay database. This can be done by checking the unique Statement Descriptor that appears on your individual settlements and tax invoices in GameDay.

Step-by-Step

Step 1: Open your GameDay settlements

In the left-hand menu, click Finances > Manage Finances > SETTLEMENTS

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Step 2: Find the settlement you want to reconcile

Your settlement list will include each weekly payout you received in your account, including the following information:

- Paid To: This will simply reflect the organisation to whom the funds were distributed
- Paid to Account: This will indicate the bank account details to which the funds were distributed
- Start/End Date: The Start Date and End Date fields indicate the date range within which the orders making

up this settlement were processed

• Settlement Date: This is the date on which the funds were settled by Stripe

Note: Depending on bank transfer times, the date you actually received the funds in your account may be up to 3 days after the Settlement Date

• Amount: This will reflect the amount you received in your bank account

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Step 3: View the individual settlement

Next to the settlement you want to reconcile, click **VIEW**

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Step 4: Note the Statement Descriptor

In the top right-hand corner of the settlement page, you will see a **Statement Descriptor**. This is the unique identifier that can be matched exactly with the descriptor on your bank statement

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		An ex	ample of the Statemen	t Descriptor visible in G	ameDay		

You can also obtain the Statement Descriptor along with any other settlement details by opening the **TAX INVOICE** in the top-left-hand corner

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The unique statement descriptor will be displayed in the invoice details under the name Statement Desc.

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	S	tatement Desc.	ST-E2B5S7J7L6	L4
	C	urrency	AUD	
	A	mount Due	\$0.00	
VIC 3121 Australia ABN # 76 608 341 260				
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Cremorne VIC 3121 Australia ABN # 76 608 341 260 Customer	Total Transaction Value:	Charges excl. Tax:	Applicable Tax:	Charges incl. Tax:
Cremorne	Total Transaction Value: \$92.52	Charges excl. Tax: \$67.84	Applicable Tax: \$6.78	Charges incl Tax \$74.62

Watch

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