

How do I reconcile funds received with my settlements?

29/04/2025 2:52 pm AEST

Overview

If you are taking online payments through GameDay, you will need to reconcile the funds you receive in your bank account with the settlement payouts that are recorded in your GameDay database. This can be done by checking the unique Statement Descriptor that appears on your individual settlements and tax invoices in GameDay.

Step-by-Step

Step 1: Open your GameDay settlements

In the left-hand menu, click **Finances > Manage Finances > SETTLEMENTS**

The screenshot shows the GameDay interface. On the left, the 'Finances' menu is expanded, and 'Manage Finances' is selected. The main area displays the 'Settlements' tab, which contains a table of settlement data. The table has the following columns: Settlement Number, Paid To, Paid to Account, Start Date, End Date, Settlement Date, Amount, and Action(s). The data rows show various settlements, including those for PVT National Body, with dates ranging from 2018 to 2024. The 'Settlements' tab is highlighted in the top navigation bar.

Settlement Number	Paid To	Paid to Account	Start Date	End Date	Settlement Date	Amount	Action(s)
36101	PVT National Body		5 August 2024 (AEST)	19 September 2024 (AEST)	24 September 2024 (AEST)	\$ 17.90	View
35945	PVT National Body		22 July 2024 (AEST)	19 September 2024 (AEST)	23 September 2024 (AEST)	\$ 45.7	View
35053	PVT National Body		23 July 2024 (AEST)	2 August 2024 (AEST)	6 August 2024 (AEST)	\$ 17.85	View
34816	PVT National Body		26 March 2020 (AEDT)	25 July 2024 (AEST)	29 July 2024 (AEST)	\$ 56.8	View
8095	PVT National Body		25 May 2018 (AEST)	6 May 2021 (AEST)	10 May 2021 (AEST)	\$ 534.	View
8094	PVT National Body		15 July 2020 (AEST)	22 April 2021 (AEST)	10 May 2021 (AEST)	\$ 10.67	View
1969	PVT National Body		7 May 2018 (AEST)	7 May 2018 (AEST)		\$ 1.00	View

Step 2: Find the settlement you want to reconcile

Your settlement list will include each weekly payout you received in your account, including the following information:

- **Paid To:** This will simply reflect the organisation to whom the funds were distributed
- **Paid to Account:** This will indicate the bank account details to which the funds were distributed
- **Start/End Date:** The Start Date and End Date fields indicate the date range within which the orders making

up this settlement were processed

- **Settlement Date:** This is the date on which the funds were settled by Stripe

Note: Depending on bank transfer times, the date you actually received the funds in your account may be up to 3 days after the Settlement Date

- **Amount:** This will reflect the amount you received in your bank account

The screenshot shows the Gameday dashboard with the 'Finances' section selected. Under 'Finances', 'Manage Finances' is chosen, leading to the 'Settlements' tab. A table lists several settlements, with the first row (Settlement Number 36101) highlighted by a red border. The table columns are: Settlement Number, Paid To, Paid to Account, Start Date, End Date, Settlement Date, Amour, and Action(s). The first row shows a settlement for PVT National Body, dated 5 August 2024, with an amount of \$17.90. The second row shows a settlement for PVT National Body, dated 22 July 2024, with an amount of \$45.7. The third row shows a settlement for PVT National Body, dated 23 July 2024, with an amount of \$17.85. The fourth row shows a settlement for PVT National Body, dated 26 March 2020, with an amount of \$56.8. The fifth row shows a settlement for PVT National Body, dated 25 May 2018, with an amount of \$534. The sixth row shows a settlement for PVT National Body, dated 15 July 2020, with an amount of \$10.67. The seventh row shows a settlement for PVT National Body, dated 7 May 2018, with an amount of \$1.00. The 'Action(s)' column for each row contains a 'View' button and a dropdown arrow. A red box highlights the first row of the table. A feedback button is visible on the right side of the page.

Settlement Number	Paid To	Paid to Account	Start Date	End Date	Settlement Date	Amour	Action(s)
36101	PVT National Body		5 August 2024 (AEST)	19 September 2024 (AEST)	24 September 2024 (AEST)	\$ 17.90	View
35945	PVT National Body		22 July 2024 (AEST)	19 September 2024 (AEST)	23 September 2024 (AEST)	\$ 45.7	View
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8094	PVT National Body		15 July 2020 (AEST)	22 April 2021 (AEST)	10 May 2021 (AEST)	\$ 10.67	View
1969	PVT National Body		7 May 2018 (AEST)	7 May 2018 (AEST)		\$ 1.00	View

Step 3: View the individual settlement

Next to the settlement you want to reconcile, click **VIEW**

Create +

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National
PVT National Body

RS

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Settlement Number	Paid To	Paid to Account	Start Date	End Date	Settlement Date	Amour	Action(s)
36101	PVT National Body		5 August 2024 (AEST)	19 September 2024 (AEST)	24 September 2024 (AEST)	\$ 17.90	View
35945	PVT National Body		22 July 2024 (AEST)	19 September 2024 (AEST)	23 September 2024 (AEST)	\$ 45.7	View
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Feedback

Step 4: Note the Statement Descriptor

In the top right-hand corner of the settlement page, you will see a **Statement Descriptor**. This is the unique identifier that can be matched exactly with the descriptor on your bank statement

Create +

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National
PVT National Body

RS

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Settlement - 36101

Tax Invoice

Statement Descriptor: ST-E2B5S7J7L6L4

Payments

Paid To Account	Start Date	End Date	Settlement Date	Currency	Total Amount	Status
	5 August 2024 (AEST)	19 September 2024 (AEST)	24 September 2024 (AEST)	AUD	\$ 17.90 AUD	Settled

Related Orders

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Type to search

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An example of the Statement Descriptor visible in GameDay

You can also obtain the Statement Descriptor along with any other settlement details by opening the **TAX INVOICE** in the top-left-hand corner

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National PVT National Body

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Tax Invoice

Settlement - 36101

Statement Descriptor: ST-E2B5S7J7L6L4

Payments

Paid To Account	Start Date	End Date	Settlement Date ⓘ	Currency	Total Amount	Status
	5 August 2024 (AEST)	19 September 2024 (AEST)	24 September 2024 (AEST)	AUD	\$ 17.90 AUD	Settled

Related Orders

Search Type to search

Feedback

The unique statement descriptor will be displayed in the invoice details under the name **Statement Desc.**



Tax Invoice & Receipt

Date24/09/2024 (AEST)

Invoice #36101

Payout ID

Statement Desc. ST-E2B5S7J7L6L4

CurrencyAUD

Amount Due\$0.00

GameDay

132 Cremorne Street

Cremorne

VIC 3121

Australia

ABN # 76 608 341 260

Customer

Description	Total Transaction Value:	Charges excl. Tax:	Applicable Tax:	Charges incl. Tax:
Settlement # 36101 (05/08/2024 - 19/09/2024 AEST)	\$92.52	\$67.84	\$6.78	\$74.62
Payment deducted from settlement				(\$74.62)

This is a copy invoice for your records detailing your processing fee charges for the period indicated. No payment is required as all transaction charges have already been paid in full and deducted from settlement. Please email us at accounts@mygameday.app if you have any queries.

Amount Due

\$0.00

Date 24/09/2024 (AEST)

Payout ID

Statement Desc. ST-E2

Currency AUD

GameDay
132 Cremorne Street
Cremorne
VIC 3121
Australia
ABN # 76 608 341 260

Customer

Description	Total Transaction Value:	Charges excl. Tax:	Applicable Tax:	Charges incl. Tax:
Settlement # 36101 (05/08/2024 - 19/09/2024 AEST)	\$92.52	\$67.84	\$6.78	\$74.62
Payment deducted from settlement				(\$74.62)

This is a copy invoice for your records detailing your processing fee charges for the period indicated. No payment is required as all transaction charges have already been paid in full and deducted from settlement. Please email us at accounts@myoamedav.com if you have any queries.

Amount Due
\$0.00

Watch

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