

How can I opt-in to receive daily registration updates?

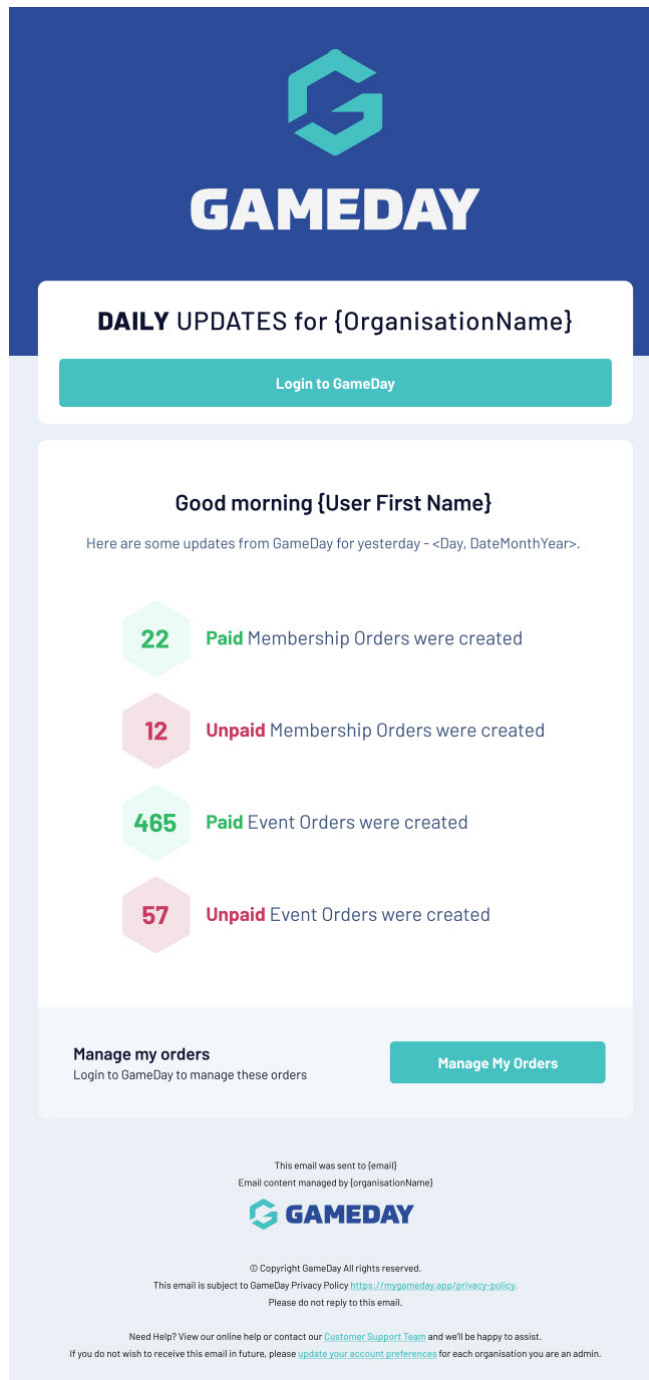
27/03/2025 10:55 am AEDT

Overview

As an administrator of an organisation in GameDay, you can opt in to a daily email which summarises the number of orders processed for your organisation over the last 24 hours, broken down by:

- Paid Membership Orders
- Unpaid Membership Orders
- Paid Event Orders
- Unpaid Event Orders

This email is sent at 6:00am in your organisation's local time zone with the subject line **Daily Orders Report** - below is a templated example of how this email will look:



You can opt-in to receiving this notification through the **My Account** page in your GameDay database.

Step-by-Step

Step 1: Open the My Account page

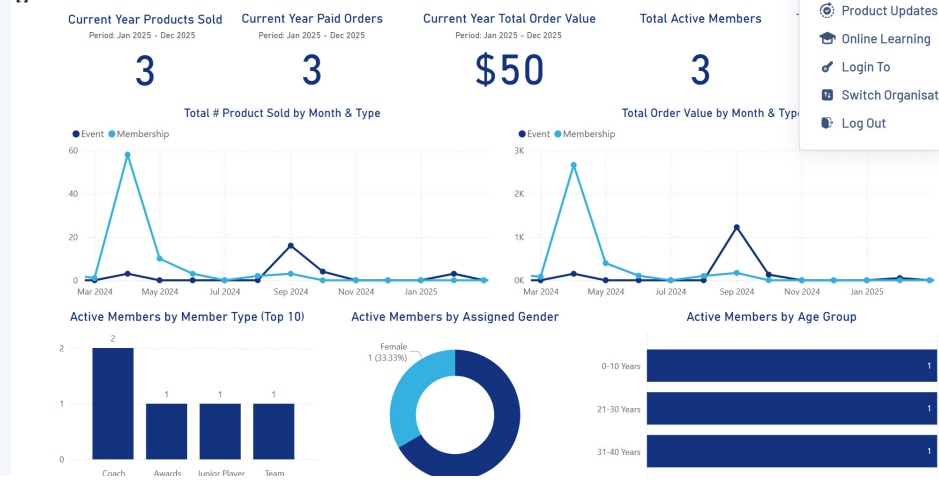
In the top-right corner of your database, open the account menu and select **MY ACCOUNT**

- Dashboard
- My Organisation
- Finances
- Members
- Membership Forms
- Products & Questions
- Promotions
- Events
- Communications
- Reports
- Marketplace

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Dashboard **Get Started**

- Rory Stewart
Silverwood Sports Association
- Dark Mode
- My Plan
- My Account**
- User Management **NEW**
- Product Updates
- Online Learning
- Login To
- Switch Organisation
- Log Out



Feedback

Step 2: Opt-in to the daily update notification

Scroll down to the Opt-Ins section, check the box next to the 'Subscribe to receive daily updates for your organisation', then click **SAVE**

Gender Identity *

Male

Mobile Phone *

+61 400 100 200

Country *

Australia

Save Changes

Opt-ins

Daily Updates * Subscribe to receive daily updates for your organisation

Cancel Save

Feedback

Watch

Your browser does not support HTML5 video.