

# How can I opt-in to receive daily registration updates?

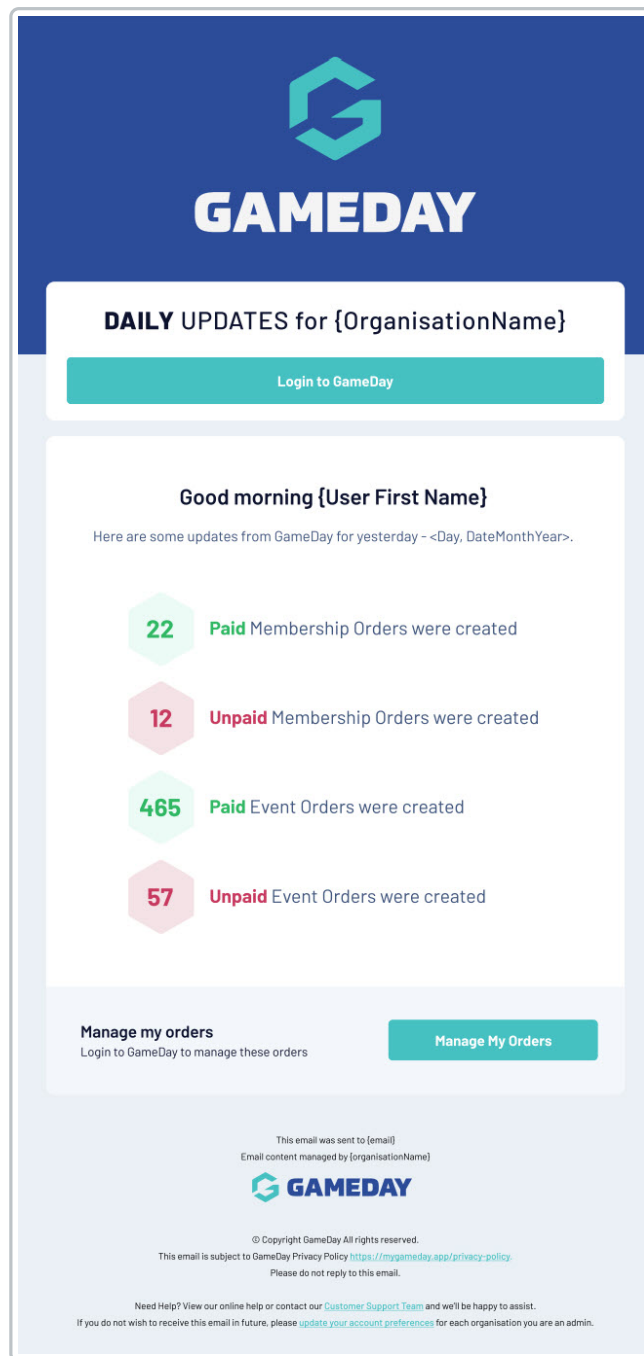
04/04/2025 11:18 am AEDT

## Overview

As an administrator of an organisation in GameDay, you can opt in to a daily email which summarises the number of orders processed for your organisation over the last 24 hours, broken down by:

- Paid Membership Orders
- Unpaid Membership Orders
- Paid Event Orders
- Unpaid Event Orders

This email is sent at 6:00am in your organisation's local time zone with the subject line **Daily Orders Report** - below is a templated example of how this email will look:

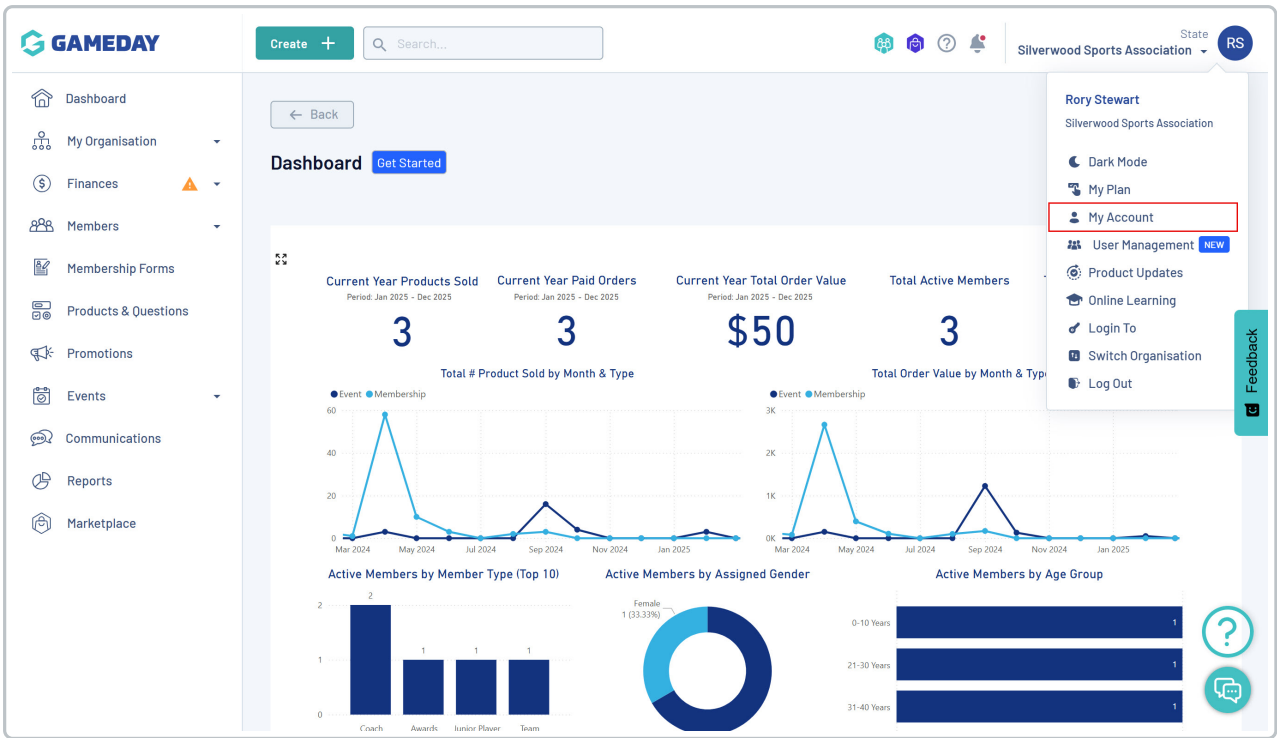


You can opt-in to receiving this notification through the **My Account** page in your GameDay database.

## Step-by-Step

### Step 1: Open the My Account page

In the top-right corner of your database, open the account menu and select **MY ACCOUNT**



## Step 2: Opt-in to the daily update notification

Scroll down to the Opt-Ins section, check the box next to the 'Subscribe to receive daily updates for your organisation', then click **SAVE**

**My GameDay Account Details**

**Active**

First Name\*: Rory

Last Name\*: Stewart

Email\*: rory.stewart@mygameday.app

Date of Birth\*: 29/07/1994

Gender Identity\*: Male

Mobile Phone\*: +61 400 100 200

Country\*: Australia

**Opt-ins**

Daily Updates  **Subscribe to receive daily updates for your organisation**

Cancel Save

# Watch

Your browser does not support HTML5 video.

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