

Exports | Overview

09/05/2025 1:16 pm AEST

Overview

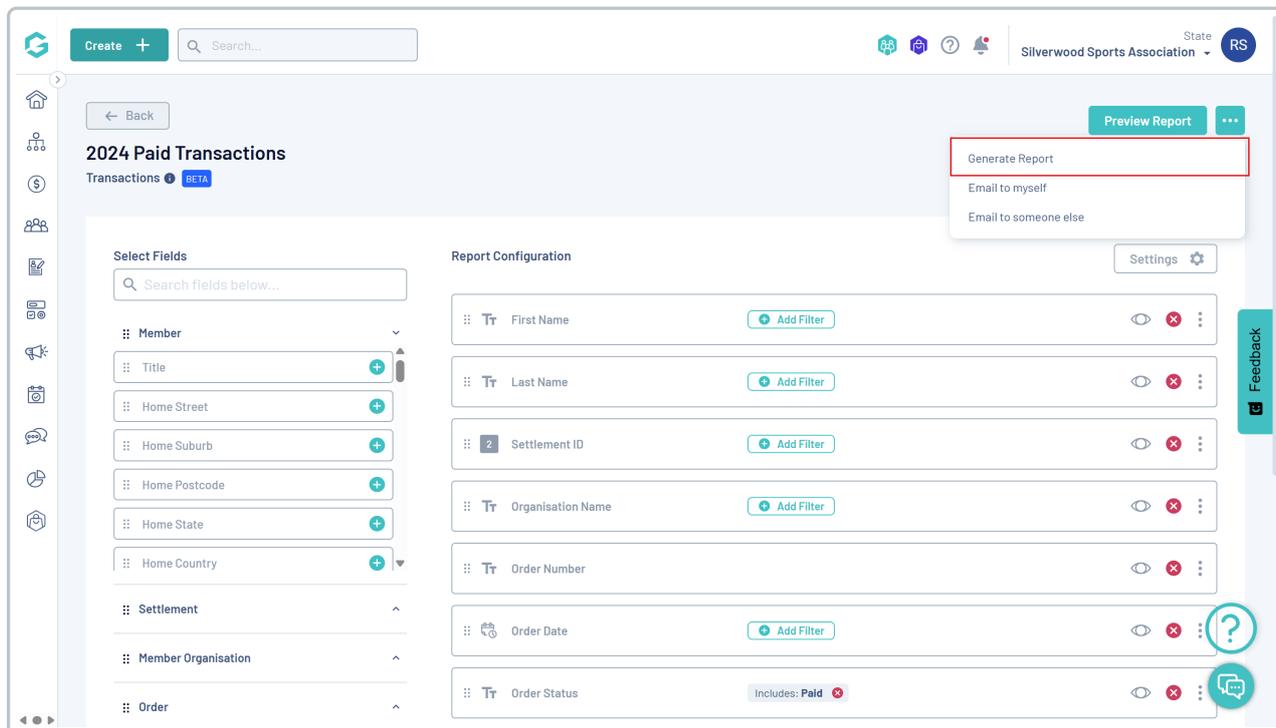
GameDay administrators have multiple options for exporting data, all of which can be done quickly and easily whilst navigating around the platform. Depending on the data that needs to be exported, you can choose one of the options below to suit your needs.

Export from Report Builder

The option that's going to give you the most control over the fields included in the export is to build your own custom report using the Report Builder, which can be found through Reports > Report Builder > Build Report.

If you're unfamiliar with the report builder, [click here](#) to read through the help article, or watch our [Report Builder overview video](#)

When you've got the report configure the way you want it, you can export the report data to a CSV file by selecting **GENERATE REPORT** under the three dots menu



Export from Tabular Report

Similar to the Report Builder, you can also export data from a Tabular Report. This options gives you essentially the

same functionality, but with pre-built table-based reports.

You can find the Tabular Reports section through **Reports > Tabular Report > Choose the relevant report > click VIEW REPORT**

Once you've opened a Tabular Report, you can export it by clicking **EXPORT DATA** under the three dots menu in the top-right corner of the table

The screenshot shows a dashboard titled "Dashboard - Transaction Report (Full Details)". On the left, there are filters for "Member Status" (Active, Inactive) and "Member Types" (Coach, Junior Player, Senior Player, Team Manager). A "Transaction Date" range is set from 01/01/2024 to 08/05/2025. A table displays transaction data with columns: Settlement Number, National Number, Member ID, First Name, Last Name, Member Gender, Gender Identity, and Difference. A dropdown menu is open over the table, with "Export data" highlighted in red. Other options include "Show as a table", "Spotlight", "Get insights", "Sort descending", and "Sort ascending".

Settlement Number	National Number	Member ID	First Name	Last Name	Member Gender	Gender Identity	Difference
		NAT100045	Aaron	Johnson	Male	Male	
		NAT100045	Aaron	Johnson	Male	Male	
		NAT100051	Adam	Bates	Male	Male	
		NAT100051	Adam	Bates	Male	Male	
		NAT100051	Adam	Bates	Male	Male	
		NAT100051	Adam	Bates	Male	Male	
		NAT100051	Adam	Bates	Male	Male	
		NAT100051	Adam	Bates	Male	Male	
		NAT100051	Adam	Bates	Male	Male	
		NAT100051	Adam	Bates	Male	Male	
		NAT100051	Adam	Bates	Male	Male	
		NAT100051	Adam	Bates	Male	Male	
		NAT100051	Adam	Bates	Male	Male	
		NAT100051	Adam	Bates	Male	Male	
		NAT100051	Adam	Bates	Male	Male	

Export from List Pages

Any list you find while navigating around GameDay can also be exported. Examples of list pages you might find are the member profile list and each of its different displays, event participant lists, orders, settlements or accreditations.

You can export the data in these lists to a CSV file using the **DOWNLOAD** icon at the top-right corner of the list page.

The screenshot shows a "Members" list page for "Silverwood Sports Association". The page has a navigation bar with "Create +", a search bar, and user information. Below the navigation, there are tabs for different views: "Profile List", "By Product", "By Add-on Products", "By Member Type", "By Member Organisation", "By Season", "By Financial Status", and "Pending". A "Create New Member" button is visible. The main table lists members with columns: Photo, Name, First Name, Last Name, Gender at Birth, Gender Identity, and Date of Birth. A "View" button is next to each row. A "Download" icon (a square with a downward arrow) is highlighted in red in the top right corner of the table area.

Photo	Name	First Name	Last Name	Gender at Birth	Gender Identity	Date of Birth	View
	Aaron Johnson	Aaron	Johnson	Male	Male	01/06/2016	View
	Adam Bates	Adam	Bates	Male	Male	01/06/2006	View
	Aiden Ormond	Aiden	Ormond	Male		01/08/2010	View
	Alan White	Alan	White	Male	Male	01/09/2000	View
	April Jones	April	Jones	Female	Non-binary/gender fluid	09/04/2008	View

Export Form Data

You can also export the data that has been submitted through specific Membership Forms or Events by registrants. This export will show data for the specific questions that you've added to that specific form.

On the **Membership Forms** page, you can export form data by opening the three dots menu on the right hand side of the specific form, then selecting **EXPORT DATA TO CSV**

Registration Forms

My Forms | Shared Forms | Form Display Template

Create New Form

Active | Type to search

Form Name	Member Types	Status	Registrations	Last Modified Date	
2024 Membership	Junior Player, Team Manager, Coach, Senior Player, Volunteer	Active	Live (1 Feb 2024 12:00 am (AEDT) - 18 Feb 2043 12:00 am (AEDT))	October 3rd 2024, 10:45 am (AEST)	...
2022 Membership	Player	Active	Live (1 Feb 2024 12:00 am (AEDT) - 18 Feb 2043 12:00 am (AEDT))	February 28th 2024, 11:32 am (AEDT)	...
2023 Membership	Player	Active	Live (1 Jan 2023 12:00 am (AEDT) - 31 Dec 2054 12:00 am (AEDT))	February 28th 2024, 11:24 am (AEDT)	...

Feedback

Registration Forms

My Forms | Shared Forms | Form Display Template

Create New Form

Active | Type to search

Form Name	Member Types	Status	Registrations	Last Modified Date	
2024 Membership	Junior Player, Team Manager, Coach, Senior Player, Volunteer	Active	Live (1 Feb 2024 12:00 am (AEDT) - 18 Feb 2043 12:00 am (AEDT))	October 3rd 2024, 10:45 am (AEST)	...
2022 Membership	Player	Active	Live (1 Feb 2024 12:00 am (AEDT) - 18 Feb 2043 12:00 am (AEDT))	February 28th 2024, 11:32 am (AEDT)	...
2023 Membership	Player	Active	Live (1 Jan 2023 12:00 am (AEDT) - 31 Dec 2054 12:00 am (AEDT))	February 28th 2024, 11:24 am (AEDT)	...

- Edit
- Open Form URL
- Copy Form URL
- Generate QR Code
- Export Data to CSV

Show 5 | Showing rows 1-3 of 3

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Likewise, on the **Manage Events** page, you can follow the same process to export data from event registrations.

The screenshot shows the 'Events' management interface. A table lists several events, including 'Athletics Carnival'. A red arrow points to the three-dot menu icon for this event, which has opened a dropdown menu. The menu contains several options, with 'Export Participant Data to CSV' highlighted by a red box at the bottom.

Event Name	Event Type	Event Info	Event Category	Event Date(s)	Venue	# Products
Athletics Carnival	Event Entry	- All Day Event	Sport	2 December 2034 (AEDT) - 2 December 2034 (AEDT)	GameDay HQ	5
Awards Night 2024	Ticketing		Charity & Fundraiser	28 Dec 2024 06:00 pm (AEDT) - 28 Dec 2024 10:00 pm (AEDT)	GameDay HQ	3
GameDay Basketball Tournament	Event Entry	- Team Event - All Day Event	Sport	31 October 2025 (AEDT) - 31 October 2025 (AEDT)	GameDay Stadium	3
GameDay B&F	Ticketing		Programs & Clinics	1 Apr 2030 12:00 am (AEDT) - 1 Apr 2030 11:00 pm (AEDT)	GameDay	17
GameDay Swim Meet (Sub-Events)	Event Entry	- All Day Event - Uses Sub Events	Sport	21 April 2024 (AEST) - 21 April 2024 (AEST)	GameDay HQ	

Downloading your Exports

For any export you want to pull from the platform, you can access the file from the Notifications bell in your top toolbar and download it once it has generated.

The screenshot shows the 'Events' management interface with a notification bell icon in the top toolbar highlighted by a red arrow. A dropdown menu is open, showing two notification items with download icons and links to CSV files. The first item is 'Event Participant Export - Athletics Carnival.csv' and the second is 'membersByProduct.csv'. Below the notifications, the event table is visible.

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