

Xero Integration Support Guide

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Integrating with Xero (Beta)

This guide explains how to set up the GameDay Xero integration so that you can record your settlement payouts instantaneously within your allocated ledgers in Xero.

If you want to test the integration first, we have included a section on how to set up a **Xero demo company** and start syncing settlement payouts there first.

What the Integration Does

The GameDay Xero integration automatically records your **net settlement payouts** in Xero as balanced journal entries, removing the need for manual data entry and simplifying reconciliation.

Before You Start

- You will need an active Xero Account and Subscription, including an understanding of which ledgers within your Chart of Accounts you wish to record revenue processed through your GameDay organisation

Step 1: Create a Xero Demo Company (For Testing - Optional)

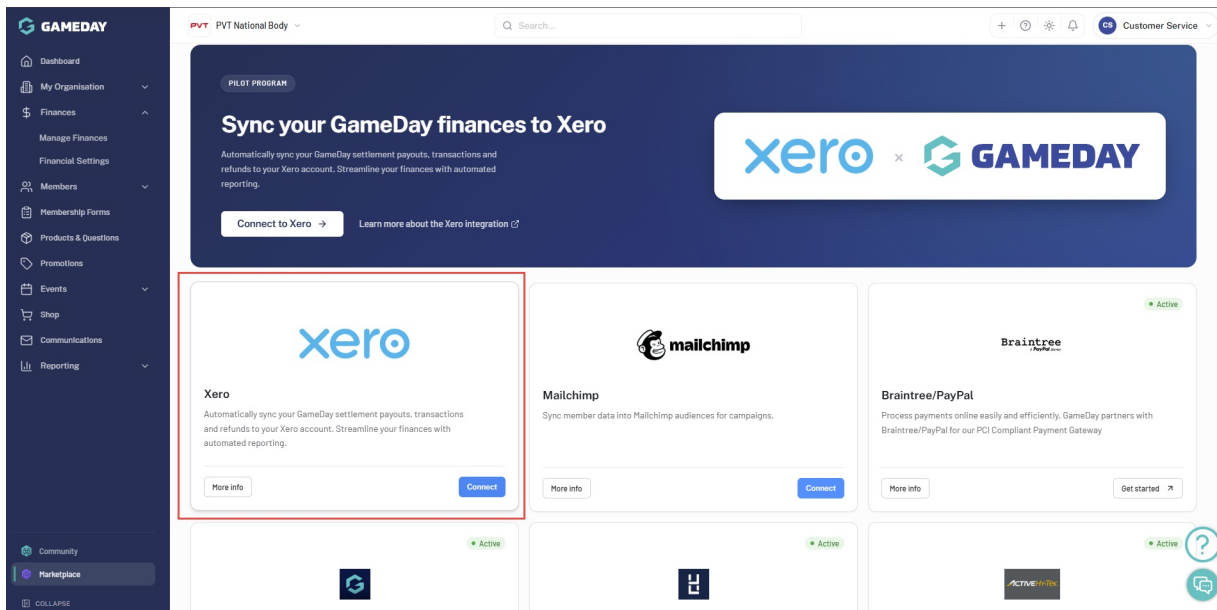
To safely test the integration, we recommend using a Xero demo organisation.

1. Sign in to your **Xero** account
2. From the organisation switcher, select **Try the demo company**
3. If prompted, create a new demo organisation
4. Ensure the demo company has:
 - A Chart of Accounts
 - At least one general ledger account suitable for revenue
 - A clearing or holding account (can be created if needed)

This demo company will be used only for testing and will not affect your live accounting data.

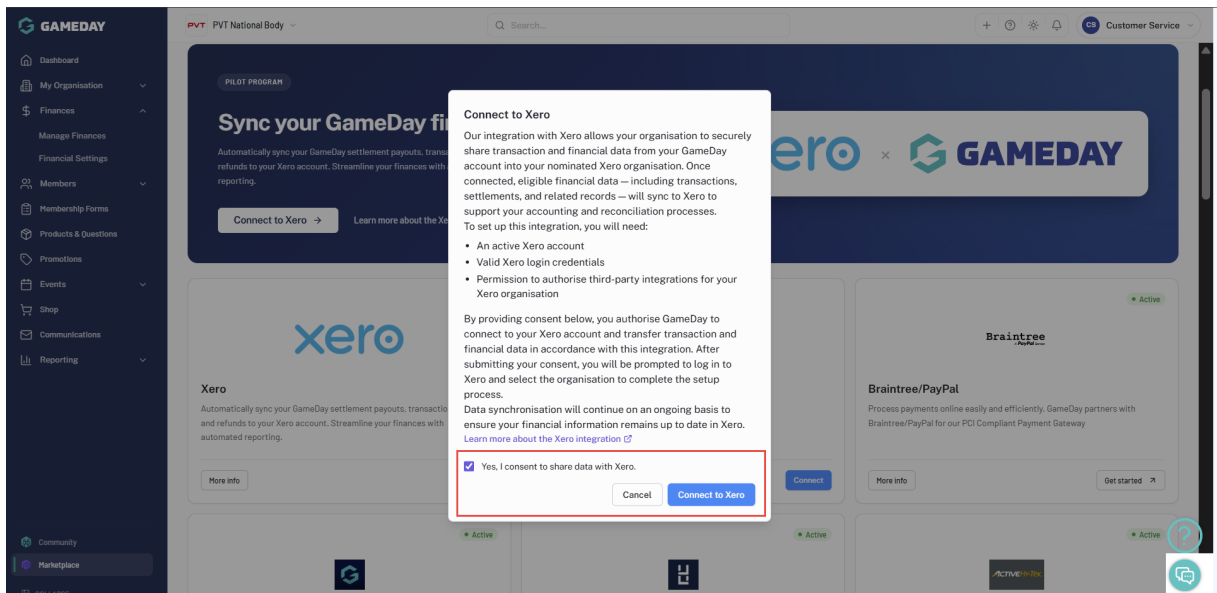
Step 2: Connect GameDay to Xero

1. Go to GameDay Marketplace
2. Select Xero
3. Click Connect



4. You will be shown a consent pop-up where you will be asked to agree to share data between GameDay and Xero

Tick the check-box if you agree, and select "Connect"

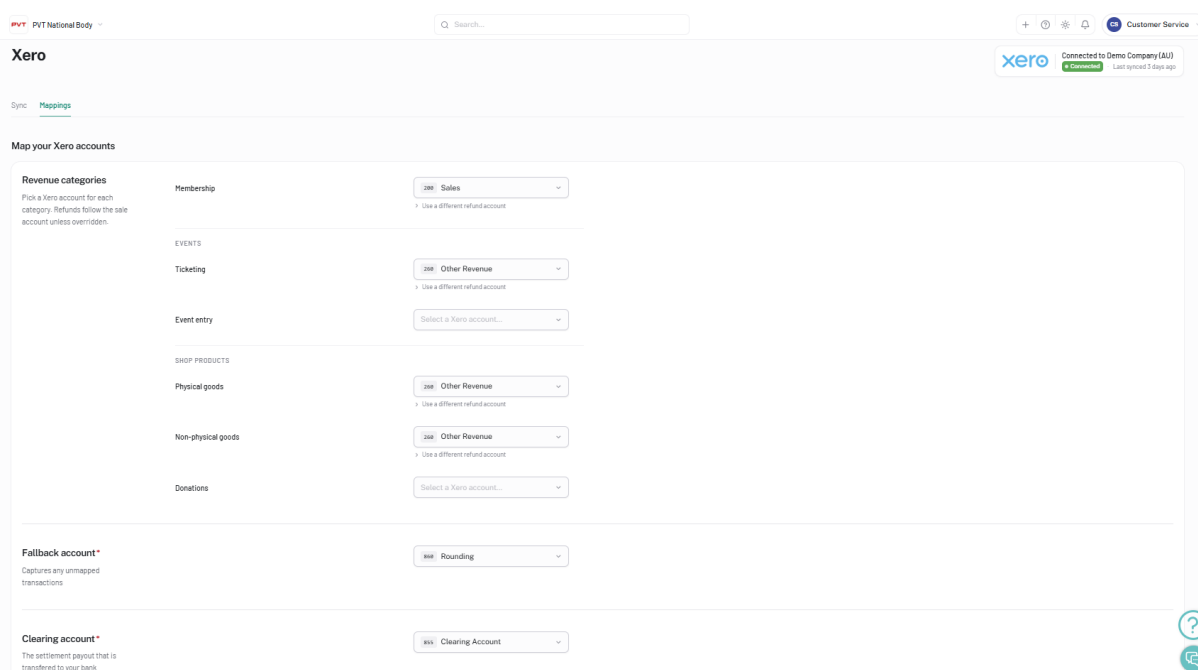


5. You will be directed to the Xero login screen where you can login to your Xero Organisation - once complete you will be returned to GameDay and the sync will be complete

Step 3: Map Your Ledgers

You'll be re-directed and asked to select where settlement data should be recorded in Xero:

- Product Type revenue accounts** (minimum of 1 is required)
 Used to categorise revenue (e.g. Memberships, Events) - these are default product types you assign to products when you created them in GameDay and need to be mapped to your designated Xero ledger (for more information on Product Types, [click here](#))
- Fallback Account**
 If you sell product types that have not yet been assigned to a ledger in Xero, we will default the settlements to this ledger
- Settlement Clearing Account** (required)
 Used to balance each journal entry and reconcile payouts in your Xero account
- Save these settings**



⚠ Important Rules:

- The Xero Account Ledgers you select must have a code (e.g. 200, 441, 3423)
- You must select a compatible account type in Xero, see the below for reference:

Type	When to pick
Revenue	For income-side mappings; Registrations, Membership, Merchandise, etc
Sales	Alternative for revenue-side mappings
Other Income	Miscellaneous income (e.g. default)
Current liability / liability	Good for auto-balancing (a "clearing" or "suspense")
Equity	Also works for auto-balancing if preferred

Do not pick the following:

Type	Why
Bank	Xero doesn't allow manual journals to bank accounts
Current Asset	Requires a contact - can't be used for journals
Current Liability (System)	Same as above on system generated ones e.g. Accounts Payable
Fixed Asset, Inventory	Technically allowed but not suitable for payout journaling

Frequently Ask Questions:

How are settlements recorded?

GameDay records **net settlement amounts only**, meaning:

- Revenue recorded in Xero equals the amount paid to your organisation
- Processing fees are excluded
- Journals always balance and reconcile to your settlement payouts

No additional configuration is required for this step.

How often are my settlements synced with Xero?

- Settlement payouts are synced automatically via a **daily batch process**
- Each settlement is posted once to prevent duplicates
- The latest sync attempts and statuses are visible in the **Xero integration** screen

Settlement #	Settlement date	Date range	Amount	Status	Last sync
> #48854	10 December 2025	3-10 Dec 2025	\$20.00	Synced to previous Xero	3 days ago
> #48379	26 November 2025	19-26 Nov 2025	\$12.50	Synced	last week
> #47795	12 November 2025	10-12 Nov 2025	\$16.87	Failed	4 days ago
> #47485	6 November 2025	31 Oct - 6 Nov 2025	\$49.58	Synced	5 days ago
> #46845	23 October 2025	30 July 2024 - 23 Oct 2025	\$237.17	Synced to previous Xero	3 days ago
> #42102	20 March 2025	26 Mar 2020 - 20 Mar 2025	\$83.97	Synced to previous Xero	6 days ago
> #35845	19 September 2024	22 July - 19 Sept 2024	\$45.77	Failed	last week
> #8095	6 May 2021	25 May 2018 - 6 May 2021	\$525.67	Synced to previous Xero	2 weeks ago

Can I change which Xero organisation I'm sending settlements to?

You can, navigate to Marketplace and select "Manage" on the Xero tile.

You will see a popup allowing you to disconnect from your existing Xero organisation.

Manage Xero Connection

Connected to Demo Company (AU)

Connected 13 days ago

[Manage in Finances – Xero](#)

Close

Disconnect

Sync member data into relationship audiences for campaigns.
